

BROWER PARK 2023 SEASONAL CAMPER LOTTERY

SATURDAY - AUGUST 13TH, 2022

9:00 AM AT THE BROWER PARK ART BARN/PAVILION LAWN

2023 Camping Season: Brower Park will open at 8:00 AM on Friday, April 28th (weather permitting) and will remain open until Sunday, October 8th, at 3:00 PM.

GENERAL INFORMATION ON SEASONAL CAMPING

- Brower Park offers 120 Seasonal campsites on a lottery basis each camping season. The Seasonal Campsite Lottery for 2023 will take place on Saturday, August 13th, 2022 beginning at 9:00 AM in the Art Barn/Sunny Acres Pavilion and Field at Brower Park.
- **Seasonal Camping Rates for 2023:** Seasonal Site without seepage pit **\$2,700**. Seasonal Site with seepage pit **\$2,800**. Prime Seasonal Site **\$3,550**. (Vehicle Permits are not included with campsites)
- **Vehicle Permits** – Annual Vehicle and Annual Boat Permits will be \$35 each. Daily Vehicle entrance fees will be \$10/day. A seasonal/annual boat mooring permit is required to utilize mooring areas. Mooring areas are for registered campers only from 10 PM to 8 AM.
- **Pets** will be permitted in Brower Park in accordance with Section 23 of the Park Commission Rules and Regulations.

LOTTERY INFORMATION

Registration for the Seasonal Campsite Lottery will begin on Friday, July 22nd. Advanced registration is required! Deposits will be accepted from 9:00 AM, July 22nd until August 10th at 6:00 PM. Registration will **NOT** be available on the day of the lottery.

1. The lottery entry fee is **\$500.00**. This deposit will be applied to the seasonal campsite chosen.
2. You will be assigned a lottery number based on when your deposit is paid. First person paid is number 1, second paid is number 2, etc. Assigned numbers will be provided during the lottery check-in process.
3. Numbered lottery balls will be placed into the lottery bin based on the number of guests registered.
4. Lottery rules will be reviewed by park staff before the lottery begins. The lottery will begin promptly at 9:00 AM.
5. The first number drawn will receive the first pick of eligible sites. The second number drawn will receive second pick of eligible sites remaining, and so on.
6. The drawing continues until all available sites are chosen and/or there are no more registrations to draw.
7. Choose your site carefully, as once your site is chosen, no changes will be allowed until Monday, August 15th and a **\$50** administration charge will apply to each seasonal change of campsite request. A valid ID must be presented with any change of campsite request and must match the registered camper's information. If two registered campers are exchanging campsites a **\$50** fee will be assessed to each campsite being changed. **Once a campsite change request has been processed, the deposit amount for that campsite (\$500) becomes ineligible for refund.**
8. Once the Lottery Drawing has been completed, any seasonal sites remaining will be made available for seasonal reservations beginning on Monday, August 15th on a first-come, first-serve basis at the Brower Park office. If more than 120 guests are registered a waiting list will be drawn during the lottery process, as soon as the 120 available sites have become occupied.

All registered lottery participants should arrive no later than 8:45 AM the day of the lottery.

Entries into the lottery and campsites chosen at the lottery are non-transferrable.
Renting, Leasing or Subletting of a seasonal campsite is strictly prohibited.

SEASONAL LOTTERY REGISTRATION

In order to register for the Seasonal Lottery, you will need to provide:

- A **copy of your registration** for your camping unit.
 - Only one entry may be placed for each camping unit.
- A **copy of your valid photo identification**.
 - This ID must match the name on the registration for the camping unit.
- A **deposit of \$500.00** for each camping unit registered.
 - The deposit may be paid by cash, check, or credit/debit card.
 - If the deposit is paid by check, please make the check payable to Mecosta County Park Commission and include a driver's license number, date of birth and phone number.
 - Returned insufficient fund checks will be considered a forfeiture of your selected seasonal campsite.
 - If a site is chosen, the deposit will be applied toward the expense of your seasonal campsite.
 - If your name is not drawn for 1 of the 120 sites being filled, you will receive a full refund and be placed on the waiting list.

ABSENTEE LOTTERY REGISTRATION

If you are unable to attend the lottery for any reason, please follow the steps above for lottery registration.

In addition, please fill out an absentee portion of the acknowledge form at the end of this packet. Please document your top 10 campsite choices on the absentee form. When your lottery entry is chosen, your first available site will be assigned. If all the sites requested are previously assigned, a spot will be held from the 120 available and selected by park staff after all other entries have been assigned.

If you wish to assign an individual to choose a site for you, their information must be listed on your absentee form. Your assignee will be given the final say, regardless of any choices listed on the form. An assigned individual may be required to show ID before making the selection for an absent registrant.

If you have not completed an absentee form and are not present when your name is called during the lottery, it will be considered that you are passing on any remaining sites and the next name will be called. You will not be saved a campsite and a \$50 administrative fee will be assessed upon return of your deposit.

The options for seasonal campsites are listed below.

Sunny Acres: Options for Sunny Acres Seasonal Sites are marked in green on the map. 86 sites are available and **57 may be sold** as seasonal in this section.

The Pines: Options for The Pines Seasonal Sites are marked in Yellow on the map. 54 sites are available and **21 may be sold** as seasonal in this section.

The Point: Options for The Point Seasonal Sites are marked in Purple on the map. 53 sites are available and **21 may be sold** as seasonal in this section.

Premium (Prime): Options for Premium Seasonal Sites are marked in orange on the map. 30 sites are available and **21 may be sold** as seasonal in this section.

LOTTERY REFUND POLICY AND PROCEDURES

A **\$50** Administrative Fee will be assessed to any lottery registrant drawn whom does not choose a site. If your name is not drawn for 1 of the 120 available sites, you will automatically receive a full refund of deposit.

Credit card refunds will be processed within 2-3 days of the lottery.

Payments made by cash, check or money order will be refunded by check within 30-45 days of the lottery.

Refunds will not be returned as a gift certificate or a credit at the park.

SEASONAL CAMPER - WAIT LIST ADMINISTRATION

If greater than 120 registrations are received for the lottery, those that do not receive 1 of the 120 available sites will continue to be drawn and a wait list order established. If a seasonal cancellation occurs, the first registrant on the wait list will be called and offered a seasonal site. The list will continue to be followed for any/all cancellations. The registrant contacted from the wait list will only have the option to reserve a site in the same section in which the cancellation occurs, with the exception of a Prime Site being cancelled. Wait list registrants will have the option to pass on a Prime Site and remain in the same order on the list. If any other sites are offered (Point, Pines or Sunny Acres) and declined, the registrant will have the option to be moved to the end of the wait list or be removed from the wait list. All registrants from the lottery will be allowed to be added to the wait list in the order they are drawn. If less than 30 guests are on the wait list, additional names will be accepted to the list on a first come, first serve basis up to a total of 30 guests. Guests offered a seasonal campsite during the lottery are not eligible to be placed on the wait list.

BROWER PARK SEASONAL CAMPSITE CANCELLATION INFORMATION

If you need to cancel your seasonal campsite for any reason, your request for cancellation must be made through the Park Commission Administrative Office.

- Cancellation Request received **prior to January 25th** will be processed, less a \$50 administrative fee (\$450 Refund).
- Cancellation Request received **January 25th- March 31st** will receive a 50% refund of deposit (\$250 Refund).
- Cancellation Request received **April 1st-April 27th** will receive a \$50 refund (forfeiture of \$450).
- Cancellation Request **on or after April 28th** will not be eligible for a refund of deposit.
- **Cancellation Request for a site which has been switched after the lottery is not eligible for a refund of deposit.**
- Should a seasonal guest choose to abandon their campsite after the season has begun, the site charge will be prorated and changed from seasonal to the associated nightly rates of stay, plus a \$100 administration fee. Minimum fee of \$500 deposit plus \$100 administrative fee.
- No refunds on seasonal campsites will be given for changes in park operations dates.

**Please e-mail cancellation request to admin@MecostaCountyParks.com or mail written request to:
Mecosta County Park Commission - 22250 Northland Dr. - Paris, MI 49338**

POST LOTTERY SEASONAL CAMPING INFORMATION

- You may arrive at the campground to set up your camping unit beginning at 8:00 AM on Friday, April 28th 2023, weather permitting. Please check our page on Facebook, our website, or call the Administrative Office at 231-832-3246 for up-to-date information on the opening date for camping at Brower Park.
- Balance in full for your seasonal campsite must be **paid upon arrival** to the park or by **May 7th, 2023, whichever occurs first.**
 - Payments/Installments may be made throughout the off-season thru the Administrative Office. Off-season payments may be made with a credit/debit card by calling 231-832-3246 or by check sent to: Mecosta County Park Commission, 22250 Northland Drive, Paris, MI 49338
 - After the park's opening date, remaining payments for seasonal campsites will be accepted at the Brower Park office. If you do not plan to arrive at Brower Park by May 7th, 2023 you may call the park office at 231-823-2561 and pay by credit/debit card or you may send your payment in the form of a check to the park's administration office at the above listed address.
 - If your site is not paid in full by office closing time on May 7th, 2023 forfeiture of your deposit and seasonal campsite will occur. The campsite will become available to other guests at this time.

Mecosta County Park Commission - Seepage Pit Rules and Regulations

Amended 8/18/15

Campgrounds are required to follow standards governed in accordance with:

Michigan Department of Environmental Quality
Public Health Code Act 368 of 1978: Article 12.

- ✓ Draining of grey water onto grass or roadways is prohibited.
- ✓ Some sites do not have a seepage pit. Under no circumstance is the park staff or the campground guest allowed to install or create a seepage pit.
- ✓ Guests may leave their grey water discharge hose in the seepage pit continuously. The Park Commission encourages responsible use of grey water draining. Constant draining or draining of a large quantity can result in seepage pit failure. If failure occurs, the seepage pit will be removed and cannot be replaced.
- ✓ Guests may remain connected to the water supply while draining grey water.
- ✓ Guests may "share" their seepage pit with one additional campsite provided the site does not have its own seepage pit. The camper registered on a seepage pit site may determine whether they would like to allow the sharing of that seepage pit.
- ✓ Guests may not alter an existing seepage pit at any time.
- ✓ The maximum number of camping units utilizing a seepage pit shall be no greater than two units on all sites.
- ✓ The connection between the drain and pit shall not be more than 1.5 inches in diameter.
- ✓ Violation of the seepage pit rules and regulations may result in eviction from the park.



Additional Policy Information & Updates Related to Seasonal Camping

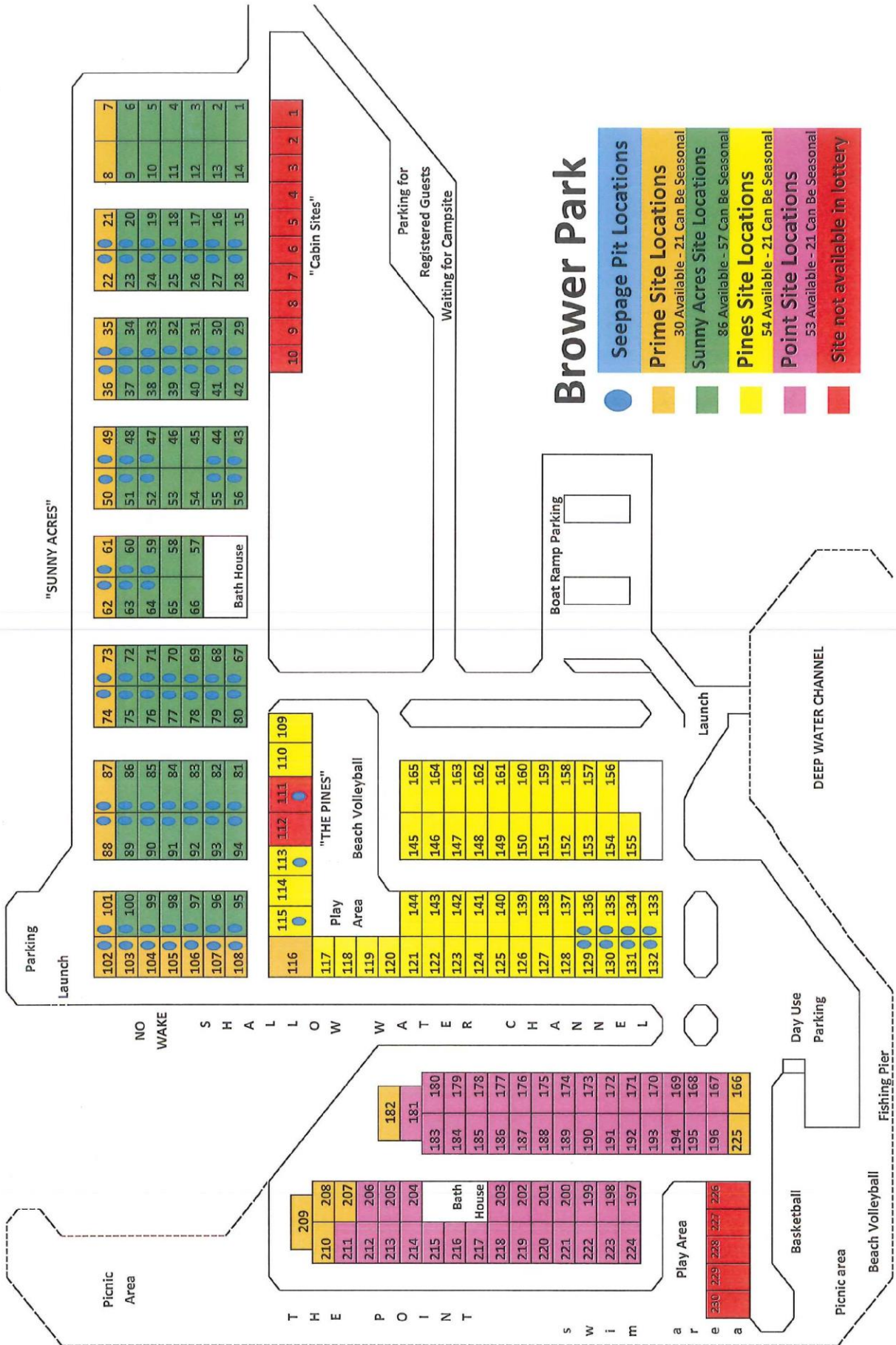
Registration of Seasonal Camper Boats – Boat permits will not be required to enter or launch a boat within the park; however, a Seasonal Camper boat permit is required to utilize the mooring areas for all seasonal campers. These permits are \$35 each and must be affixed to the boat in the proper manner (Sec.12.e of rules and regulations). Only boats registered under the same name as a seasonal campsite will be permitted to purchase a seasonal camper boat permit. **A copy of each boat's registration must be provided at the time of purchase.** If an Annual Mooring permit is purchased (the permit without the "S-" before the number) you will be required to bring proof of registration to the park office with the improper permit and exchange it for the correct permit. A \$10 conversion fee will be assessed to convert the improper permit to the proper Seasonal Camper Mooring Permit. Please ensure when purchasing your vehicle and boat permits that our office staff is aware that you are a seasonal camper to avoid any confusion. Friends and family staying on a seasonal camper's site are permitted to moor their boats with an Annual Permit during the time they are staying within the park, however, must remove their boat from the mooring area and park when departing from their stay. Seasonal Campers may only keep boats registered under their name moored for the duration of the season with a Seasonal Camper boat permit.

Moving of Fire Pits/Re-Arrangements of Lots – Though the Mecosta County Park Commission no longer has a policy requiring that camping units be backed into campsites and facing the roadway, we continue to format our campsites in this manner. Fire pits will remain on the front left side of each campsite when facing the campsite from the roadway. During the lottery, campsites should be chosen in a manner that does not require re-arrangement of fire pits, trimming/removal of trees or special accommodations for utility hook-up. Though you are welcome to place your camping unit in any manner desired within the boundaries of your campsite, modification to a campsite (including moving or removal of firepits or lot posts) to place your camping unit in an irregular manner will not be considered.

Damaged/Missing Lot Posts – The Park Commission invested a large amount of funding and staff time to replace old campsite markers with a more modern version that would allow some leeway when bumped vs. the prior 6x6 posts that caused damages to a vehicle if hit. The markers were also moved back from the road edges to allow more flexibility when placing camping units or vehicles on a campsite. Due to the costs associated with these markers and the high number of markers currently being run over, damaged, or missing, seasonal campers will be held responsible for damaged or missing lot markers on their campsite. A \$35 fee will be charged each time a marker is replaced on a seasonal campsite due to damages or the marker missing. These markers are set with a tool and underground barb and are not intended to be removed once set in place. If damage is caused by someone not associated with your campsite it should be reported to the park office upon occurrence to avoid penalty.

Parking in Green Space – The green space next to campsites 1, 14, 15, 28, 29, 42, 43, 56, 67 and 80 is not considered to be part of the bordering campsites. Parking of vehicles, boats, or placement of other items within this space will not be permitted. Please make your campsite selections accordingly. Overflow parking areas for overnight parking of vehicles without trailers are the Marina Bathhouse, Dragon Trail and Shallow Water Boat Launch Parking Areas only.

Decks and Sheds – Please ensure all decks and sheds meet the requirements of Section 26 of the Mecosta County Park Commission Rules and Regulations. Rules and Regulations are listed on the Park Commission website and are available at the park office.



Brower Park '23 Seasonal Lottery Acknowledgement

Last Name: _____

Thank you for your Brower Park Seasonal Campsite Lottery registration. If you are unable to attend the lottery in person, please fill out the **Absentee Registration Signup** section below, otherwise skip to the **Lottery Acknowledgement** section.

Absentee Registration Signup (Only fill this section out if you will not be attending the lottery in person.)

Would you like to designate an individual to choose your site: YES NO

- If YES, print full name of individual picking for you:

- If NO, please list your top ten site choices below:

Choice	Site #
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Lottery Acknowledgement

By completing your registration and paying your deposit, you are acknowledging that you have received all policy information related to the lottery including:

- Seasonal Camping Rates
- Seasonal Camping Arrival & Departure Dates
- Seasonal Camping Options Available in Each Camping Section
- Lottery Drawing Date and Time
- Lottery Process for Campsite Selection
- Lottery Absentee Registration Process
- Lottery Refund Policy
- Lottery Wait List Process
- Post Lottery Wait List Administration
- Post Lottery Change of Campsite Fees & Process
- Post Lottery Timeline of Balance Due for Seasonal Camping
- Post Lottery Seasonal Campsite Cancellation Policy

Printed Name: _____

Signature: _____

Invoice #: _____

Absentee Registration: YES NO