

2021 BROWER PARK SEASONAL LOTTERY

SATURDAY-AUGUST 8TH, 2020

9:00 AM AT THE BROWER PARK ART BARN/PAVILION LAWN

2021 Camping Season: Brower Park will open at 8:00 AM on Friday, April 23rd, 2021 (weather permitting) and will remain open until Sunday, October 10th, 2021 at 3:00 PM.

GENERAL INFORMATION ON SEASONAL CAMPING

- Brower Park offers 120 Seasonal Sites on a lottery basis each camping season. The Seasonal Campsite Lottery for 2021 will take place on Saturday, August 8th, 2020 beginning at 9:00 AM in the Art Barn/Sunny Acre's Pavilion and Lawn area at Brower Park.
- Maintaining proper social distancing during the lottery is required and face coverings are highly recommended.
- **Seasonal Rates for 2021:** Seasonal Site without seepage pit \$2,400. Seasonal Site with seepage pit \$2,500. Prime Seasonal Site with or without seepage pit \$3,200. (Vehicle Permits are not included with campsites)
- Pets will be permitted in Brower Park in accordance with Section 23 of the Park Commission Rules and Regulations.

LOTTERY INFORMATION

Registration for the Seasonal Campsite Lottery will begin on Monday, July 20th. **Advanced registration is required! Deposits will be accepted from 9:00 AM, July 20th until August 5th at 6:00 PM. Registration will NOT be available on the day of the lottery.** If the available 120 sites are not reserved during the lottery, guests may choose a remaining site the Monday after the lottery on a first-come first-serve basis at the Brower Park office.

1. The lottery entry fee is **\$500.00**. This deposit will be applied to the seasonal campsite chosen.
2. Lottery rules will be reviewed by park staff before the lottery begins. The lottery will begin promptly at 9:00 AM. The first name drawn will receive the first pick of eligible sites. The second name drawn will receive second pick of eligible sites remaining, and so on.
3. The drawing continues until all available sites are chosen and/or there are no more registrations to draw.
4. Choose your site carefully, as once your site is chosen, no changes will be allowed until Monday, August 10th and a **\$50** administration charge will apply to each seasonal change of campsite request. A valid ID must be presented with any change of campsite request and must match the registered camper's information. If two registered campers are exchanging campsites a **\$50** fee will be assessed to each campsite being changed. **Once a campsite change request has been processed, the deposit amount for that campsite becomes ineligible for refund.**
5. Once the Lottery Drawing has been completed any seasonal sites remaining will be made available for seasonal reservations beginning on Monday, August 10th on a first-come, first-serve basis at the Brower Park office. If more than 120 guests are registered a waiting list will be drawn during the lottery process, as soon as the 120 available sites have become occupied.

Entries in the lottery and campsites chosen at the lottery are non-transferrable.

All registered lottery participants should arrive no later than 8:45 AM the day of the lottery.

SEASONAL LOTTERY REGISTRATION

In order to register for the Seasonal Lottery, you will need to provide:

- A copy of your vehicle registration for your camping unit.
 - Only one entry may be placed for each camping unit.
- A copy of your valid photo identification.
 - This ID must match the name on the registration for the camping unit.
- A deposit of \$500.00 for each camping unit registered.
 - The deposit may be paid by cash, check, or credit/debit card.
 - If the deposit is paid by check, please make the check payable to Mecosta County Park Commission and include a driver's license number, date of birth and phone number.
 - Returned insufficient fund checks will be considered a forfeiture of your selected seasonal campsite.
 - If a site is chosen, the deposit will be applied toward the expense of your seasonal campsite.
 - If your name is not drawn for 1 of the 120 sites being filled, you will receive a full refund and be placed on the waiting list.

ABSENTEE LOTTERY REGISTRATION

If you are unable to attend the lottery for any reason, please follow the steps above for lottery registration.

In addition, please fill out an absentee registration form, which can be acquired at the Brower Park office. Please document your top choices for sites on your absentee card. When your lottery entry is chosen, your first available site will be assigned. If all of the sites requested are previously assigned, a spot will be held from the 120 available and selected by park staff after all other entries have been assigned.

If you wish to assign an individual to choose a site for you, their information must be listed on your absentee registration card. Your assignee will be given the final say, regardless of the choices listed on your absentee card. An assigned individual may be required to show ID before making the selection for an absent registrant.

If you have not completed an absentee form and are not present when your name is called during the lottery, it will be considered that you are passing on any remaining sites and the next name will be called. You will not be saved a campsite and a \$50 administrative fee will be assessed upon return of your deposit.

The options for seasonal campsites are listed below.

Sunny Acres: Options for Sunny Acres Seasonal Sites are marked in green on the map.
86 sites are available and 57 may be sold as seasonal in this section.

The Pines: Options for The Pines Seasonal Sites are marked in Yellow on the map.
55 sites are available and 21 may be sold as seasonal in this section.

The Point: Options for The Point Seasonal Sites are marked in Purple on the map.
53 sites are available and 21 may be sold as seasonal in this section.

Premium (Prime): Options for Premium Seasonal Sites are marked in orange on the map.
30 sites are available and 21 may be sold as seasonal in this section.

LOTTERY DAY REFUND PROCEDURE

A **\$50** Administrative Fee will be assessed to any lottery registrant drawn whom does not choose a site. If your name is not drawn for 1 of the 120 available sites, you will automatically receive a full refund of deposit.

Refunds will not be returned as a gift certificate or a credit at the park.

Credit card refunds will be processed within 2-3 days of the lottery.

Any payments made by cash, check or money order will be refunded by check within 30-45 days of the lottery.

POST LOTTERY SEASONAL CAMPING INFORMATION

- You may arrive at the campground to set up your camping unit beginning at 8:00 AM on Friday, April 23rd 2021, weather permitting. Please check our page on Facebook, our website, or call the Administrative Office at 231-832-3246 for up to date information on the opening date for camping at Brower Park.
- Balance in full for your seasonal campsite must be paid upon arrival to the park or by May 2nd, 2021, whichever occurs first.
 - Payments/Installments may be made throughout the off-season thru the Administrative Office. Off-season payments may be made with a credit/debit card by calling 231-832-3246 or by check sent to: Mecosta County Park Commission, 22250 Northland Drive, Paris, MI 49338
 - After the park's opening date, remaining payments for seasonal campsites will be accepted at the Brower Park office. If you do not plan to arrive at Brower Park by May 2nd, 2021 you may call the park office at 231-823-2561 and pay by credit/debit card or you may send your payment in the form of a check to the park's administration office at the above listed address.
 - If your site is not paid in full by office closing time on May 2nd, 2021 forfeiture of your deposit and seasonal campsite will occur. The campsite will become available to other guests at this time.

BROWER PARK SEASONAL CAMPSITE CANCELLATION INFORMATION

If you need to cancel your seasonal site for any reason, your request for cancellation must be made through the Administrative Office.

- Cancellation Request received **prior to January 25th** will be processed, less a \$50 administrative fee (\$450 Refund).
- Cancellation Request received **January 25th-April 1st** will receive a 50% refund of deposit (\$250 Refund).
- Cancellation Request received **April 1st-April 22nd** will receive a \$50 refund (forfeiture of \$450).
- Cancellation Request **on or after April 23rd** will not be eligible for a refund.
- **Cancellation Request for a site which has been switched/moved after the lottery is not eligible for a refund.**

Please e-mail cancellation request to admin@MecostaCountyParks.com or mail written request to:

Mecosta County Park Commission
22250 Northland Dr.
Paris, MI 49338

SEASONAL CAMPER - WAIT LIST ADMINISTRATION

If more than 120 registrations are received for the lottery, those that do not receive 1 of the 120 available sites will continue to be drawn and a wait list order established. If a seasonal cancellation occurs, the first registrant on the wait list will be called and offered a site. The list will continue to be followed for any/all cancellations. The registrant contacted from the wait list will only have the option to reserve a site in the same section in which the cancellation occurs, with the exception of a Prime Site being cancelled. Wait list registrants will have the option to pass on a Prime Site and remain in the same order on the list. If any other sites are offered (Point, Pines or Sunny Acres) and declined, the registrant will have the option to be moved to the end of the wait list or be removed from the wait list. All registrants from the lottery will be allowed to be added to the wait list in the order they are drawn. If less than 30 guests are on the wait list, additional names will be accepted to the list on a first come, first serve basis up to a total of 30 guests. Guests that received a site during the lottery are not eligible to be placed on the wait list. Guests that turn down a site offered during the lottery may be added to the end of the wait list if the request is received immediately following the conclusion of the lottery.

Mecosta County Park Commission - Seepage Pit Rules and Regulations Amended 8/18/15

Campgrounds are required to follow standards governed in accordance with:
Michigan Department of Environmental Quality
Public Health Code Act 368 of 1978: Article 12.

- ✓ Draining of grey water onto grass or roadways is prohibited.
- ✓ Some sites do not have a seepage pit. Under no circumstance is the park staff or the campground guest allowed to install or create a seepage pit.
- ✓ Guests may leave their grey water discharge hose in the seepage pit continuously. The Park Commission encourages responsible use of grey water draining. Constant draining or draining of a large quantity can result in seepage pit failure. If failure occurs, the seepage pit will be removed and cannot be replaced.
- ✓ Guests may remain connected to the water supply while draining grey water.
- ✓ Guests may “share” their seepage pit with one additional campsite provided the site does not have its own seepage pit. The camper registered on a seepage pit site may determine whether they would like to allow the sharing of that seepage pit.
- ✓ Guests may not alter an existing seepage pit at any time.
- ✓ The maximum number of camping units utilizing a seepage pit shall be no greater than two units on all sites.
- ✓ The connection between the drain and pit shall not be more than 1.5 inches in diameter.
- ✓ Violation of the seepage pit rules and regulations may result in eviction from the park.



ABSENTEE LOTTERY REGISTRATION FORM

- If you are unable to attend the lottery for any reason, please complete the Absentee Lottery Registration Form located below and turn it in with your deposit during the registration process.
- If you have not completed an absentee form and are not present when your name is called during the lottery, it will be considered that you are passing on any remaining sites and the next name will be called. You will not be saved a campsite and a \$50 administrative fee will be assessed upon return of your deposit.
- An absentee lottery registration form must be accompanied by the following items for your registration to be complete:
 - Copy of Driver's License**
 - Copy of registration for camping unit, matching the name on the Driver's License and the invoice for Seasonal Site**
 - \$500 Deposit**
 - Signed Lottery Policy Acknowledgement (page 6)**
 - Absentee Registration Form (below) completed with one of two options:**
 1. You choose:
 - Document your top 10 choices for sites on the card below.
 - When your lottery entry is chosen, your first available site will be assigned.
 - If all of the sites requested are previously assigned, a spot will be held from the 120 available and selected by park staff after all other entries have been assigned.
 2. Assign an individual to choose a site for you:
 - List the individual's information below on your absentee registration card.
 - Your assignee will be given the final say, regardless of the choices listed on your absentee card.
 - An assigned individual may be required to show ID before making the selection for an absent registrant.

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|---|--|----------------------------|
| <u>Please fill out this form if you are unable to attend the lottery</u> | | <u>Site Choices</u> |
| Brower Seasonal Lottery ABSENTEE Registration 2021 | | 1.) _____ 6.) _____ |
| Camping unit to be registered Make/Model _____ | | 2.) _____ 7.) _____ |
| Name: | | 3.) _____ 8.) _____ |
| Address: | | 4.) _____ 9.) _____ |
| City, State, Zip: | | 5.) _____ 10.) _____ |
| I would like to allow someone else to choose my site. Yes _____ No _____ | | |
| <u>By signing I give permission to the below individual to pick my seasonal site in my absence.</u> | | |
| Please print full name of individual picking for you: _____ | | |
| Acknowledged and Signed _____ | | |
| Refunds are subject to an administrative fee of \$50.00 | | |
| Deposits and Campsites are non-transferable | | |

LOTTERY POLICY ACKNOWLEDGEMENT FORM

Thank You for Registering for the Brower Park Seasonal Campsite Lottery.

By paying your registration deposit, you are acknowledging that you have received all policy information related to the lottery including:

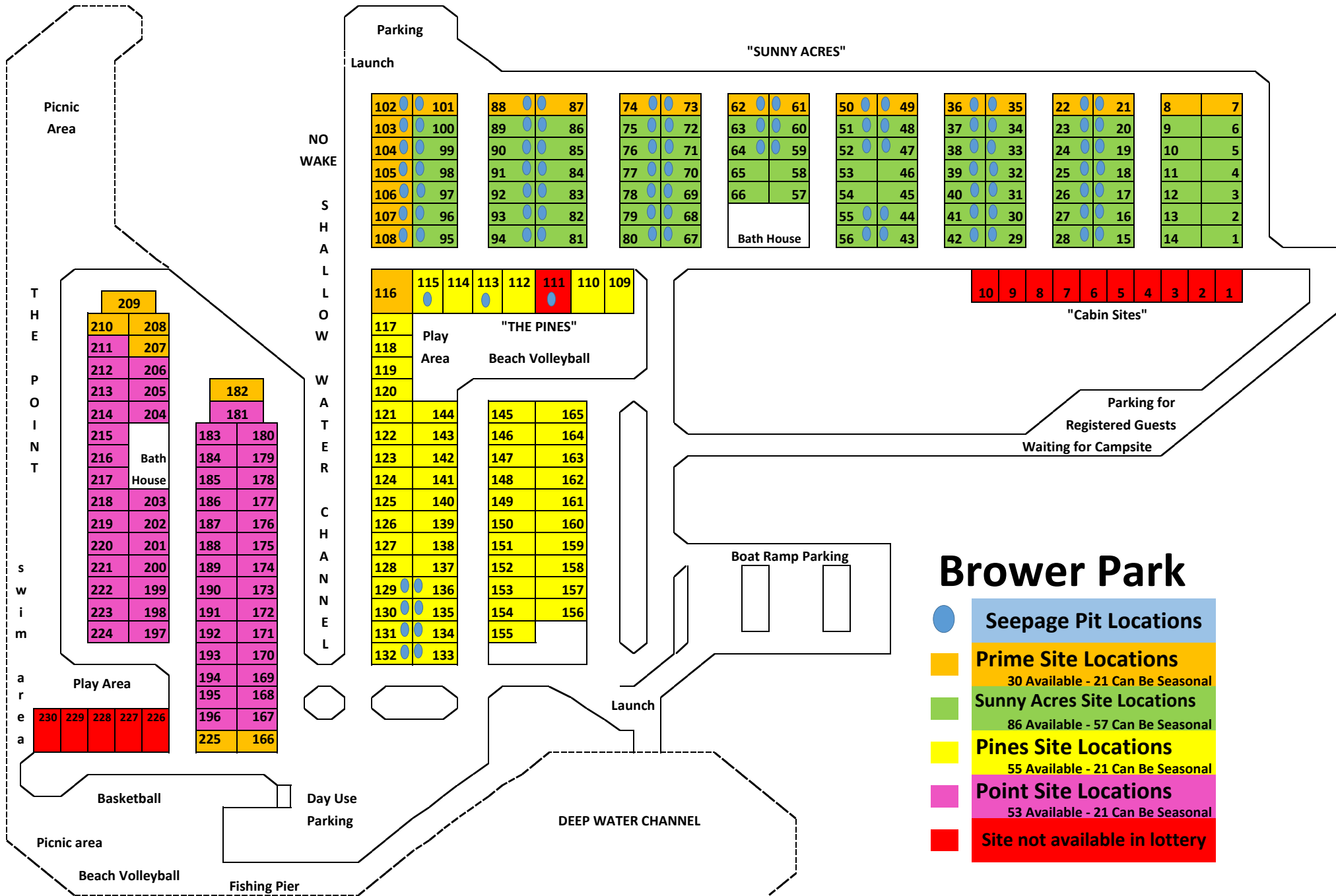
- Registration & Lottery Information:
 - Lottery Drawing Date and Time
 - Seasonal Camping Rates
 - Lottery Process for Campsite Selection
 - Lottery Absentee Registration Process
 - Seasonal Camping Options Available in Each Camping Section

- Post Lottery Information:
 - Lottery Day Refund Procedure
 - Change of Campsite Fees & Process
 - 2021 Arrival & Departure Dates
 - Balance due dates
 - Seasonal Campsite Cancellation Policy
 - Wait List Administration
 - Seepage Pit Policy

Printed Name: _____

Date: _____

Signature: _____



Brower Park

- Seepage Pit Locations
- Prime Site Locations
30 Available - 21 Can Be Seasonal
- Sunny Acres Site Locations
86 Available - 57 Can Be Seasonal
- Pines Site Locations
55 Available - 21 Can Be Seasonal
- Point Site Locations
53 Available - 21 Can Be Seasonal
- Site not available in lottery