

Mecosta County Park Commission Commission Meeting

The April 20, 2021 Commission Meeting of the Mecosta County Park Commission was called to order at the Mecosta County Services Building and via live video conference at 5:00 PM by the Commission Chairman, Mr. Stratton.

Roll Call

Members Present: Mrs. Bradstrom, Mr. Griffith, Mr. Hatkowski, Mr. Johnson, Ms. Miller, Mr. O'Neil, Mr. Roels, Mr. Stanek, Mr. Stratton and Mr. Vogel. **Members Absent:** None. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Mrs. Bradstrom Motioned, seconded by Mr. Roels to accept the agenda as presented. Motion carried.

Approval of Minutes

Mr. Vogel motioned, seconded by Mr. Griffith to approve the minutes of the March 16th Park Commission meeting. Motion carried.

Public Comment: None.

Reports and Updates

Superintendent's Updates

The Superintendent updated the Commission on 18 current and completed projects, including:

Phone VOIP Conversion was completed at the Administration Building today, Paris, School Section and Brower will be completed in the next few days.

FGC Septic permit has been received, the contractor will be moving equipment and tanks in and is anticipating project completion next Monday/Tuesday.

Millage educational radio and Facebook ads have been created and will circulate until May 4th. Radio interviews with Y102 and Big Country have been aired and yard signs distributed.

Picnic Table Order 73 new picnic tables have arrived; assembly and distribution will occur over the next few weeks.

School Section Swim Buoys have arrived and are ready to be installed.

FGC Lodge Table arrived today and will be sent to the School Section soon.

Brower Shallow Water Grant has been submitted and passed the initial review. Scoring will take place later this summer.

Tree Work has been completed at School Section, Brower and Merrill-Gorrel, one tree still to be removed from Paris. Staff have been chipping limbs at Brower and School Section during the past few weeks.

Round Rail order has arrived, and fence repairs are ongoing.

Brower Dragon Trail Parking Area clearing began on April 15th.

Brown Trout Stocking took place on April 15th. 9900 trout were stocked in the Muskegon River from the Paris Park launch. A Rainbow stocking will take place in the next few weeks.

Road Commission has bladed and graded Brower, School Section, Paris and Merrill-Gorrel Parks and the Administration Office parking lot.

YTD Revenue Report Camping sales are up more than 30% YTD and almost 4 times as many vehicle permits have been sold YTD.

Dragon Trail Updates - Construction, Fundraising, Marketing, Facebook Trail Building is scheduled to resume May 3rd. Mr. Griffith distributed copies of the Dragon Trail ad and article from the 2021 Michigan Trails Magazine.

Incident and Accident - None to report.

Correspondence: None.

Committee Actions

Finance

Trash Collection Bids two bids were reviewed and discussed. Mr. O'Neil motioned, seconded by Mrs. Bradstrom to award the 3-year renewable contract and continue trash collection services with Republic Services. Motion carried with a unanimous roll call vote.

Toilet Paper Bids three bids and samples were reviewed and discussed. Mr. O'Neil motioned, seconded by Mr. Vogel to award the contract to Miner Supply Company. Motion carried with a unanimous roll call vote.

Porta Potty Bids One bid from Randy's Plumbing & Portables was reviewed. Mr. O'Neil motioned, seconded by Mr. Griffith to award the contract to Randy's Plumbing & Portables. Motion carried with a unanimous roll call vote.

RV Pumping Bids One bid from Randy's Plumbing & Portables was reviewed and discussed. The Commissioners requested the Superintendent explore additional options with Randy's Plumbing & Portables.

Masterplan

MDOT Resolution Mr. Stanek motioned, seconded by Mr. Vogel to approve a performance resolution for governmental agencies as required by the Michigan Department of Transportation for purposes of issuing a municipal utility an "Individual Permit for Use of State Highway Right of Way" and to list the Superintendent of the Mecosta County Park Commission as the authorized representative to apply for necessary permits. Motion carried.

Personnel

Seasonal Employment Status Updated Currently 37 of 46 positions are staffed. Three of the management positions were hired through job postings on work camper sites. One Ground Managers position and 8 line-level positions currently remain open. Interviews will resume after Brower Park opens for the season.

Financial

Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mrs. Bradstrom to approve the bills in the amounts of \$14,045.36 \$61,222.92, \$36,948.23 and \$8,642.17. Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business:

Next Meeting is 5:00 PM, May 18, 2021 at the Mecosta Services Building.

Adjournment: 5:55 PM