

Mecosta County Park Commission Commission Meeting

The October 19, 2021 Commission Meeting of the Mecosta County Park Commission was called to order at Mecosta County Services Building at 5:00 PM by the Commission Chairman, Mr. Stratton.

Roll Call

Members Present: Mrs. Bradstrom, Mr. Griffith, Mr. Hatkowski, Mr. Johnson, Ms. Miller, Mr. O'Neil (arrived via zoom, 5:20 PM), Mr. Roels, Mr. Stanek, Mr. Stratton and Mr. Vogel. **Members Absent:** None. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager, Mary Hansen - Assistant Operations Manager and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Mr. Vogel motioned, seconded by Mr. Johnson to approve the agenda. Motion carried.

Approval of Minutes

Mr. Stanek motioned, seconded by Mr. Griffith to approve the minutes of the September 14th Park Commission and October 11th Committee of the Whole meetings as presented. Motion carried.

Public Comment: None.

Reports and Updates

Superintendent's Updates

The Superintendent updated the Commission on 20 current and completed projects, including:

MDOT - Dragon Trail Crossing signage has been installed; trail builder will open trail to 8 Mile Road at Davis Bridge later this week.

Brower DNR Grant Resubmission was completed prior to deadline for the shallow launch improvements.

ReLeaf Tree Grant representatives completed a review of last year's tree plantings.

Muskegon River Watershed Tree Grant representatives assessed, re-staked and mulched the roadside trees they planted last year at Paris.

Winter Pond Drain at Paris is expected to occur in the next couple of weeks; the fish will be moved from the front pond to winter in the second pond.

Draining of Buckhorn Creek Dam we have received approval to start slowly pulling the dam boards from the "icehouse" dam to drain the pond in preparation for a future dam removal project.

Winterization Waterlines are being blown out and 2 part time employees are on duty mulching leaves and assisting with weather dependent maintenance projects. Computers are being removed from park offices and the parks are being checked to remove any remaining items that may be damaged by freezing. The camp store inventory and winterization are about half completed.

Dragon Trail Updates a meeting has been scheduled with the trail builder to determine how much more trail they anticipate building prior to the end of this build cycle. Trail financials were reviewed.

Incident/Accident Reports - 1 report reviewed and discussed.

Correspondence

Workers Comp Refund of \$4,688 has been approved for distribution from the Mecosta County Board of Commissioners.

Committee Actions

Masterplan

White Pine Trail-Paving Resolution Mr. Griffith informed the Commission that by signing the resolution, Mecosta County Parks will be the 21st organization to encourage the Governor and Michigan Legislators to designate enough funding of the proposed \$250 million investment in modernizing State Parks and Trails to complete the paving of the White Pine Trail. Mrs. Bradstrom motioned, seconded by Mr. Hatkowski to sign the Resolution to Complete the Paving of the White Pine Trail. Motion carried; Mr. Griffith abstained.

School Section Lake Expansion-Plan Review Prein & Newhof has submitted a proposal for the expanded scope of engineering and design services involved in the relocation of the dump station, work camper sites, the increased quantity of existing sites being converted to full-hook-up and the additional design layout of utilities. Mr. Stanek motioned, seconded by Mrs. Bradstrom to approve the addition of \$18,500 for the expanded design/engineering scope. The Commissioners discussed the benefits of having completed engineered drawings, a shovel ready project and the ability to break the expansion into phases. Motion carried with a unanimous roll call vote.

Generators-Installation Plan and Bid Administration Proposal from Century A & E Facilities Design, acting as a representative of Prein & Newhof, was reviewed. The proposed engineering and design services to include the installation of standby power systems in Brower, School Section, Paris and Merrill-Gorrel Parks. Mr. Vogel motioned, seconded by Mr. Griffith to accept the proposal from Century A & E for \$14,800 to complete the engineering and design services for the installation of 10 Standby Power System Improvements. Motion carried with a unanimous roll call vote.

Brower Park-Electrical Upgrade Proposal Mr. Stanek motioned, seconded by Mr. Vogel to accept the proposal from Prein & Newhof for \$20,200 to complete the electrical engineering services and plans to upgrade electric service to Brower Parks Pine's section of camping. Motion carried with a unanimous roll call vote.

Finance

2022 Seasonal Camper Update Both Brower Park and School Section Lake campgrounds have full seasonal camper occupancy and waiting lists for the 2022 season. Merrill-Gorrel currently has 4 more seasonal campers reserved for 2022 than 2021 and Paris Park is within 2 of their 2021 season.

Gator/Golf Cart Purchase Mrs. Bradstrom motioned, seconded by Mr. Griffith to accept the bid from Deere and Company for 3 2022 Gator TS with accessories for a total of \$21,214.05. Motion carried with a unanimous roll call vote.

Building & Grounds

One Room Schoolhouse Update Initial prep work has been completed.

Financial

Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mr. Johnson to approve the bills in the amounts of \$8,249.74, \$4,000, \$16,037.09, \$28,686.88 and \$10,189.11. Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business:

Exploration of Adding Solar Panels in Brower Park Michigan State University Extension's guide to follow via email.

Rules and Regulations Meeting is scheduled for 3 PM, October 27th at the Administration Bldg.

Personnel Committee Meeting is to be scheduled.

Special Meeting to review and discuss School Section Lake Campsite expansion design, is scheduled for 2 PM, October 26th at the County Services Bldg.

Next Commission Meeting is scheduled for 5 PM, November 16th at the County Services Bldg.

Adjourned: 6:30 PM