

## **Mecosta County Park Commission Commission Meeting**

The August 20, 2019 Commission Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 5:00 PM by the Chairman, Mr. Stratton.

### **Roll Call**

**Members Present:** Mrs. Bradstrom, Mrs. Fitzgerald, Mr. Maxwell, Mr. O'Neil, Mr. Perialas, Mr. Roels, Mr. Stanek, Mr. Stratton and Mr. Vogel. **Members Absent:** Mr. Johnson. **Others Present:** Jeff Abel – Superintendent and Kathy Maclean - Administrative Clerk.

### **Approval of Agenda**

Hearing no objections, the amended agenda was approved with the addition of Event Processes added to Other Business.

### **Approval of Minutes**

Mr. Vogel motioned, seconded by Mrs. Bradstrom to approve the minutes of the July 16<sup>th</sup> Park Commission Meeting. Motion carried.

### **Public Comment**

Mr. Vanderberg requested the board consider changes to the winter storage policy.

### **Reports and Updates**

#### **Superintendent's Update**

**The Superintendent updated the Commission on 12 current and completed projects, including:**

**Parks Revenue Comparison (Year-Over Year) Through August 13<sup>th</sup>** - Brower, School Section, Paris, Haymarsh and Tubbs are ahead of last year; School Section Concessions and Davis Bridge are trailing last year slightly and Merrill-Gorrel is behind moderately.

**Brower Launch Dock** - Modifications have been completed by the contractor.

**Sand Deliveries** - Sand has been delivered and spread on the beach at School Section & Merrill-Gorrel. Next delivery will be Paris Park.

**School Section Entrance Road** - The areas where the road was cut to run the septic have now been paved over by the contractor.

**Community Storms Assistance** - We were asked and agreed during the storms last month to allow local residents to use our showers and fill stations for clean water. This is a great thing for us to offer when the need arises throughout any operating season.

**Radio's for MG & Paris** - is scheduled for installation 8/29.

**MG Electrical** - We have met onsite with the Electrical Engineer and have started a work order with Consumers. The two entities will now be in touch with each other to determine what each can provide to the project.

**2020 Seasonal Deposits** are now being accepted for Paris, Merrill-Gorrel and School Section Lake Parks.

**Incident/Accident Reports** - Seven reported and discussed.

**Dragon Trail Fundraising Update** - Fundraising report was reviewed.

**Dragon Trail Construction Update** - Construction is scheduled to start in Brower on September 9<sup>th</sup> and a Ground-Breaking Ceremony has been scheduled for October 4<sup>th</sup> at Sandy Beach.

**Brower Lottery** - 156 entered the lottery. 120 selected sites and 36 went on a waiting list; 2 dropped from the list immediately after the lottery and 1 person has been contacted from the waiting list to fill the first cancellation. To date 33 remain on the waiting list. Lottery event procedures were reviewed with suggestions made toward future lottery drawings.

**Correspondence:** MMRMA Refund has been received from the County Board of Commissioners.

## Committee Actions

### Masterplan

**Brower Meet & Greet** - Attendee comments were discussed.

**Paris Meet & Greet** - Many from the public were in attendance. Attendee comments were discussed.

### Personnel

**Staffing Update** - Some natural attrition has occurred at School Section. Brower and Merrill-Gorrel are fully staffed, whereas, Paris openings are being supplemented by the Roving Rangers.

### Finance

**Dragon Trail Expenses** - In the absence of a Dragon Trail Executive Board Meeting in August, a July invoice has been presented to Mecosta and Newaygo park commissions for review. Mr. Vogel motioned, seconded by Mr. Perialas to approve the payment of the Faulkner invoice for \$4,145.01. Motion carried with a unanimous roll call vote.

**School Section Lake Fish Fund Request** - Mrs. Bradstrom motioned, seconded by Mrs. Fitzgerald to approve the increased cost of fish planting in School Section Lake to \$700 in 2020. Motion carried with a roll call vote. 8 yeas, Mr. Perialas, no.

**Mecosta Conservation District Request** - Mr. Stanek motioned, seconded by Mr. Roels to open the Hatchery parking lot to provide access to customers picking up their seedlings September 27<sup>th</sup>. Motion carried.

**St. Mary's-St Paul Ministry Request** – Request was reviewed. Mrs. Bradstrom motioned, seconded by Mr. Stanek to decline a request for a waiver of camping fees. Motion carried.

**Kelly's Deer Processing Request** - The Commissioners authorized the Superintendent to donate end of season ice as he determines appropriate.

### Concessions

**Current Year Updates** - The last resale product orders of the season have been placed.

## Financial

**Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year** – Reports were reviewed.

**Approval of Bills** - Mr. Stanek motioned, seconded by Mrs. Bradstrom to approve the bills in the amounts of \$26,044.03, \$71,126.83, \$17,296.37, \$15,129.81, \$11,282.01 and \$16,123.71. Motion carried with a unanimous roll call vote.

**Public Comment:** None.

## **Other Business:**

**Event Processes** Event instructions have been sent to the parks to make them aware of procedural and advertisement/promotion limitations, in addition to money handling, prize restrictions and types of events that require Commission approval.

**Next Meeting** is September 10<sup>th</sup>, 2019 5:00 PM at the Administration Building in Paris.

**Meet & Greet** at Merrill Gorrel is August 23<sup>rd</sup> at 7:00 PM

**Meet & Greet** at School Section is August 24<sup>th</sup> at 9:00 AM

**School Section Veterans Fundraising Event** is August 24<sup>th</sup> starting at 2:00 PM

**NCCISMA Event** at Paris Park is August 24<sup>th</sup> starting at 10:00 AM

**Schedule Budget Meetings** - Personnel, Masterplan & Finance

**Adjournment:** 6:55 PM