

## **Mecosta County Park Commission Commission Meeting**

The June 18<sup>th</sup>, 2019 Commission Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 5:00 PM by the Chairman, Mr. Stratton.

### **Roll Call**

**Members Present:** Mrs. Bradstrom, Mrs. Fitzgerald, Mr. Johnson, Mr. Maxwell, Mr. O'Neil, Mr. Perialas, Mr. Roels, Mr. Stanek, Mr. Stratton and Mr. Vogel. **Members Absent:** None. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

### **Approval of Agenda**

Hearing no objections, the agenda stands approved after a date correction was made for the Dragon Trail Q & A.

### **Approval of Minutes**

Mr. Vogel motioned, seconded by Mrs. Bradstrom to approve the minutes of the May 21<sup>st</sup> Park Commission Meeting and the June 10<sup>th</sup> Finance Committee Meeting. Motion carried.

**Public Comment** None.

### **Reports and Updates**

#### **Superintendent's Update**

The Superintendent updated the Commission on 26 current and completed projects, including:

**Goose Round up/Nest Destruction** - 27 birds were captured from Brower and relocated.

**Parks' Year to Date Revenue Comparison** - school still being in session and the cooler/rainy weather has negatively impacted revenue.

**Brower Launch Dock** - Has been installed in the deep-water launch. The company has been requested to return to the park to resolve some minor issues.

**CPR/AED training** - 23 staff have completed training.

**Road Grading** – at Haymarsh State Game Area has been scheduled.

**Sand Deliveries** - are being scheduled for Merrill's beach, School Section's beach and Paris's volleyball court/playground.

**Community Open House Weekend** - Weather was good June 8<sup>th</sup>, but not June 9<sup>th</sup>.

**Boater Safety Class** - was held June 8<sup>th</sup> at School Section Lake Park.

**DNR** - is now posting passport required signs at their boat launches.

**Dragon Trail Fundraising Report** - Statement was reviewed and discussed.

**Incident/Accident Reports** - Six reported and discussed.

**Correspondence:** None.

## Committee Actions

### Masterplan

**Hatchery Building Proposal** - The Commission will postpone moving forward with the proposal until which time it can be reviewed in conjunction with the Merrill-Gorrel electrical upgrade proposal.

### Personnel

**2019 Staff Outlook** - We currently have two of forty-four positions open; interviews are scheduled. Mr. Perialas motioned, seconded by Mrs. Bradstrom to authorize the Superintendents discretion regarding the Operations Manager working from home until her upcoming leave of absence begins. Motion carried.

### Finance

**MERS Loan Payment** - Mr. Stanek motioned, seconded by Mr. Maxwell to make a payment on the current years remaining principal of \$14,989.29 plus \$1,665.89 in interest and an additional principal payment of \$35,000 for a total loan payment of \$51,665.18 in principal and interest for the period of June – December 2019. Motion carried with a unanimous roll call vote.

**Budget Adjustments – Review & Approval** - Mr. Vogel motioned, seconded by Mr. Perialas to approve the budget adjustments as presented. Motion carried with a unanimous roll call vote.

**Internet Contracts – Admin. & Paris Park** - Current plans discussed. Mrs. Bradstrom motioned, seconded by Mr. O’Neil to upgrade the internet signal at Paris Park. Motion carried with a unanimous roll call vote.

**Pre-Approved Bills List** - Mr. Maxwell motioned, seconded by Mrs. Bradstrom to update the Pre-Approved bills list as presented. Motion carried.

### Concessions

**Operating Updates - SAS Supply Updates** - Concession revenue is down 32% (primarily in ice cream sales) from last year, the decline is due to cooler, wetter weather and the delay in local school release. We have started placing and receiving orders from SAS.

## Financial

**Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year** – Reviewed.

**Approval of Bills** - Mr. Stanek motioned, seconded by Mr. O’Neil to approve the bills in the amounts of \$9,409.88, \$15,207.44, \$7,164.95 and \$29,499.13 Motion carried with a unanimous roll call vote.

**Public Comment:** None.

### Other Business:

**Next Commission Meeting** is at 5 PM, July 16<sup>th</sup>, 2019 at the Administration Building in Paris.

**Dragon Trail Q & A** is at 9 AM, June 29<sup>th</sup>, 2019 at Brower Park.

**Personnel Committee Meeting** TBD.

**Millage Committee Meeting** TBD.

**Adjournment:** 6:30 PM.