

## **Mecosta County Park Commission Commission Meeting**

The November 19, 2019 Commission Meeting of the Mecosta County Park Commission was called to order at the Parks Administration Building in Paris, MI at 5:00 PM by the Chairman, Mr. Stratton.

### **Roll Call**

**Members Present:** Mrs. Bradstrom, Mr. Maxwell, Ms. Miller, Mr. O'Neil, Mr. Perialas, Mr. Stratton, Mr. Roels, Mr. Stanek, and Mr. Vogel. **Members Absent:** Mr. Johnson. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

### **Approval of Agenda**

Mr. Stanek motioned, seconded by Mr. Vogel to accept the amended agenda, adding Brower Shallow Water Channel Proposal and Carsonite Signs to Committee Actions, Finance. Motion carried.

### **Approval of Minutes**

Mrs. Bradstrom motioned, seconded by Mr. Vogel to approve the minutes of the October 15<sup>th</sup> Park Commission meeting. Motion carried.

**Public Comment:** None.

### **Reports and Updates:**

**Haunted Hatchery** Riley Sherman, Treasurer and Arianna Lozano, Vice President of Circle K International along with Ron Kanitz of the Cadillac Kiwanis presented the Park Commission with a \$750 donation check from a portion of the Haunted Hatchery door proceeds. The donation is to benefit youth programming in the parks.

**Dragon Trail Updates** Fund raising report was reviewed. Event coordinators have been reaching out to request opportunities for their events to be held on the trail once completed.

#### **Superintendent's Updates**

**The Superintendent updated the Commission on 12 current and completed projects, including:**  
**Parks Revenue Comparison (Year-Over-Year) through November 21** for the parks that remain open: Haymarsh and Tubbs are ahead of past years and Davis Bridge is within 1% of its highest year.

**Sajdak Pay Request** Final payment of \$6000 has been requested for the School Section Lake Septic project. A walk though has been completed and a few deficits noted. Payment will be made once the final 3 punch list items have been completed.

**MRWA Tree Grant** has been approved and will provide for ornamental trees at Paris and School Section Lake Parks. This was achieved through a partnership with the Muskegon River Watershed Assembly.

**Paris Park Tour Signage** has been installed throughout the Park to highlight the native plantings and park amenities. This was achieved through a partnership with NCCISMA.

**Reservation Processor** - A testable "Burst" capable system from Amazon World Services is being researched as a possible update to our current reservation system to keep it from crashing on the first day of reservations. Conversion estimate of \$1,500-\$2,000 would be added to our current contract.

**Incident/Accident Reports** - One reported and discussed.

## **Correspondence**

**SSLVMP Update** - The memorial project President has notified us that they have achieved their financial goal. Mr. Maxwell, Mr. Stanek and the Superintendent will meet with Gary Lough, President, to discuss memorial location and additional documentation that is required prior to construction commencing.

**Camper Letter** - Brower Seasonal Camper lottery concerns were discussed.

**Oil & Gas Lease Rights** - WPVRA & Paris Park oil and gas lease rights were nominated for an oil and gas rights auction by the Michigan Department of Natural Resources who currently owns the mineral rights to those properties.

## **Committee Actions**

### **Rules and Regulations**

**Cancellation Policies** - Mr. Vogel motioned, seconded by Mrs. Bradstrom to approve the revised refund policy as proposed by the Superintendent. Motion carried.

### **Finance**

**Dragon Trail Fundraising Bills** - Mr. Maxwell motioned, seconded by Mrs. Bradstrom to approve payment of the November fundraising invoice in the amount of \$1,901.25. Motion carried.

**Merrill-Gorrel - Electric Bid Review** - The electrical engineer is vetting the lowest 2 bidders. Mr. Stanek motioned, seconded by Mr. Maxwell to move forward with engineer's recommendation. Motion carried with a unanimous roll call vote.

**2020 MParks Conference** - Mrs. Bradstrom motioned, seconded by Mr. Vogel to have the Superintendent attend the MParks conference at an estimated cost of \$1000. Motion carried unanimously with a roll call vote.

**2020 Grand Rapids RV Show** - Mr. Stanek motioned, seconded by Mr. Maxwell to have the park staff attend the Grand Rapids RV Show at an estimated cost of \$3,500-\$4,000. Motion carried with a unanimous roll call vote.

**Brower Shallow Water Channel Proposal** - Mr. O'Neil motioned, seconded by Mr. Vogel to accept and budget the engineering services for 2020 and to schedule the replacement project to be bid once notified by Consumer's Energy of the timeline for the extended Hardy Reservoir draw down. Motion carried with a unanimous roll call vote.

**Carsonite Signs** - Mr. Vogel motioned, seconded by Mr. Maxwell to accept the recommendation of the Committee and purchase enough signs to replace the walkway markers and site posts on the Brower Point, School Section Full-Hook-up and Gorrel Lake sections of camping. Motion carried with a unanimous roll call vote.

## **Financial**

**Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year** - Reviewed.

**Approval of Bills** - Mr. Stanek motioned, seconded by Mr. Maxwell to approve the bills in the amounts of \$14,516.51, \$2,818.78, 20,169.29 and \$14,791.50. Motion unanimously carried with a roll call vote.

**Public Comment:** None.

## **Other Business:**

**Next Meeting** is December 17, 2019 5:00 PM at the Parks Administration Offices.

**Adjournment:** 6:30 PM