

## **Mecosta County Park Commission Commission Meeting**

The October 15, 2019 Commission Meeting of the Mecosta County Park Commission was called to order at the School Section Lake Family Group Camp in Mecosta, MI at 5:00 PM by the Vice Chairman, Mrs. Bradstrom.

### **Roll Call**

**Members Present:** Mrs. Bradstrom, Mr. Johnson, Mr. Maxwell, Ms. Miller, Mr. Perialas, Mr. Roels, Mr. Stanek, and Mr. Vogel. **Members Absent:** Mr. O'Neil and Mr. Stratton. **Others Present:** Jeff Abel - Superintendent and Kathy Maclean - Administrative Clerk.

### **Approval of Agenda**

Mr. Vogel motioned, seconded by Mr. Maxwell to approve the agenda as presented. Motion carried.

### **Approval of Minutes**

Mr. Vogel motioned, seconded by Mr. Perialas to approve the minutes of the September 10<sup>th</sup> Park Commission meeting. Motion carried.

**Public Comment:** Public comment was received by four separate camping parties of Brower Park. Suggestions for improvements in park operations were made by each of those in attendance.

### **Reports and Updates:**

#### **Superintendent's Updates**

**The Superintendent updated the Commission on 15 current and completed projects, including:**

**Parks Revenue Comparison (Year-Over-Year) Through October 10<sup>th</sup>** - Brower, School Section, Paris, Haymarsh, Tubbs and Davis Bridge are ahead of last year; School Section Concessions and Merrill-Gorrel are within 1% of last year.

**MACPRO Meeting** - The September meeting was hosted at the Parks Administrative Building with many of the attendees touring the Paris Ponds and Brower Park.

**Ground Water Discharge Permit** - Merrill-Gorrel has submitted for a new discharge permit; staff may be pursuing A1-G certification.

**Seasonal Camper Summary Report** - Seasonal Camper Lotteries have been completed. Brower and School Section Lake are sold out and have waiting lists; Merrill-Gorrel and Paris Parks have 62 and 19 campers, respectively.

**Incident/Accident Reports** - Two reported and discussed.

**Dragon Trail – Ground Breaking, Construction, Fund Raising/Grant Updates** - Ground Breaking event took place on October 4<sup>th</sup>, trail construction on the Brower Loop is almost complete minus the bridges; awaiting bridge permitting currently. Fund raising report was reviewed.

### **Correspondence**

Notice of intent to review a master plan was received from the Big Rapids Township Planning Commission.

## Committee Actions

### Masterplan

**Merrill-Gorrel Electrical Plan Review** - LED security lighting to be added to the project scope. Superintendent to evaluate condition and locations of current light poles to determine replacement needs. Bid document to be developed.

### Personnel

**End of Year Report** - Brower staff will have the park closed this week. Manager exit interviews have been completed for School Section, Merrill-Gorrel and Paris parks.

### Finance

**Dragon Trail Fundraising Bills** - Mr. Vogel motioned, seconded by Mr. Maxwell to approve the August and September fundraising bills in the amounts of \$3,879.98 and \$2,688.75, respectively.

Motion carried unanimously with a roll call vote.

**Dragon Trail Construction Invoices** - Mr. Perialas motioned, seconded by Mr. Vogel to approve the Mecosta and Newaygo construction invoices in the amounts of \$42,734.25 and \$33,814.95, respectively. Motion carried unanimous with a roll call vote.

**Budget Adjustment Review & Approval** - Mr. Vogel motioned, seconded by Mr. Stanek to approve the budget adjustments as presented. Motion carried unanimously with a roll call vote.

### Concessions

**End of Year Report** - Soon to expire inventory will be donated to a local shelter.

### Financial

**Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year** - were reviewed.

**Approval of Bills** - Mr. Stanek motioned, seconded by Mr. Perialas to approve the bills in the amounts of \$24,358.56, \$26,163.68, \$5,891.24 and \$48,867.19. Motion carried unanimously with a roll call vote.

**Public Comment:** Linda Howard updated the Commissioners regarding possible enhancement projects for the One Room Schoolhouse at School Section Lake park.

### Other Business:

**Next Meeting** is November 19<sup>th</sup>, 2019 5:00 PM at the Parks Administration Offices.

**Adjournment:** 6:00 PM