

## **Mecosta County Park Commission Commission Meeting**

The June 19<sup>th</sup>, 2018 Commission Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 6:00 PM by the Chairman, Mr. O'Neil.

### **Roll Call**

**Members Present:** Mrs. Fitzgerald, Mr. Johnson, Mr. Maxwell, Mr. O'Neil, Mr. Perialas, Mr. Stanek, Mr. Stratton, Mrs. Vargo, Mr. Vogel and Mr. Wheeler. **Members Absent:** None. **Others Present:** Jeff Abel - Superintendent and Kathy Maclean - Administrative Clerk.

### **Approval of Agenda**

Mrs. Vargo motioned, seconded by Mrs. Fitzgerald to accept the Agenda as presented. Motion carried.

### **Approval of Minutes**

Mr. Stanek motioned, seconded by Mrs. Vargo to amend and approve the Minutes of the May 15<sup>th</sup> Park Commission Meeting. Motion carried.

**Public Comment:** None.

### **Reports and Updates**

#### **Superintendent's Update**

The Superintendent updated the Commission on 18 current and completed projects, including:

**Hardy Pond Draw Down** Water level has returned to normal operating height. Information from Consumers Energy is being sought regarding next year's anticipated water levels.

**Sturgeon at Paris Park** A delivery date is being scheduled and if possible will occur concurrent with another park event. A press release is planned.

**Paris Trout** The ponds are ready to receive the trout from the DNR Fisheries Division. Once the fish are large enough, they will be delivered.

**Wi-Fi at School Section** Is now operational and working well for the park office, store and guests on the beach and in the concession area. Additional equipment is due to be installed shortly and will broadcast the signal to the majority of the park.

**Bathhouse Addition** 6 of 8 stalls are currently open, the 2 ADA stalls will open in about two weeks. There was a delay in obtaining proper ADA shower heads.

**Septic at School Section** The lift pumps are scheduled to be replaced this Thursday by Security Septic and paid for by Lapham Associates, as their engineering prescribed the wrong type of pumps which lead to immediate clogging over Memorial Weekend. It has, also, been recommended to upgrade the 2" line running under the road to a 3" line.

**Host Campers** have been assigned to Tubbs Lake Campground and are now occupying Site 10 on Tubbs Island.

**MParks Regional Directors Meeting** took place last week in Mt. Pleasant. Current park related legislation and Trust status updates were covered.

**City of Big Rapids Tubing** We have been contacted by various entities to discuss the possibilities of providing a tubing route through the city this summer.

**Incident/Accident Reports** 7 reports reviewed.

**Memorial Day Holiday Report - Occupancy** was at or above prior year's occupancy for all parks except Tubbs Lake which was down 6% from last year.

## Correspondence

**MMRMA Refund** we will receive a refund of \$6766 this year, which is below what was budgeted.  
**Human Trafficking Request** was reviewed and discussed.

## Committee Actions

### Masterplan

**Casair Contract-Brower Park** Mr. Vogel motioned, seconded by Mr. Stanek to approve the contract of \$375 a month for 36 months with an installation price of \$5365. Motion carried with a unanimous roll call vote.

### Personnel

**Staffing Update** The Operations Manager continues to interview and hire staff as positions turnover. Heat and large crowds have contributed to some of the employee turnover this spring.

### Finance

**Pre-Approved Bills List** The Superintendent proposed the list be updated to include Concession Vendors. Mrs. Vargo motioned, seconded by Mr. Vogel to accept the Superintendent's recommendation to add Alligator Ice, Better Made Potato Chips, Dippin Dots, J Murray, Paddlesports Warehouse and Sysco. Motion carried.

### Concessions

**Operations Update** product offerings, staffing and procedures were discussed.

**Financial Update** Mr. Stanek reviewed product profit margins.

**Removal of Bushes** The bushes in front of the concession stand are overgrown and have become a safety concern. The Superintendent has reached out to the Friends of School Section Lake and the Old Settlers and has received a consensus to remove the bushes that lie between the road and building. Mr. Johnson motioned, seconded by Mr. Vogel that the bushes in question be removed. Motion carried.

## Financial

**Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year** - Reports were reviewed and discussed.

**Approval of Bills** - Mr. Stanek motioned, seconded by Mr. Perialas to pay the bills in the amounts of \$247,105.94, \$26,915.21, \$9,106.84 and \$11,196.33. Motion carried with a unanimous roll call vote.

**Public Comment:** None.

## Other Business:

**Next Commission Meeting** - 6:00 PM, July 17, 2018 at the Administration Building.

**Adjournment:** 7:15 PM.