

Mecosta County Park Commission Commission Meeting

The May 15th, 2018 Commission Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 6:00 PM by Vice Chairman Stratton.

Roll Call

Members Present: Mrs. Fitzgerald, Mr. Johnson, Mr. Perialas, Mr. Stanek, Mr. Stratton, Mrs. Vargo and Mr. Vogel. **Members Absent:** Mr. Maxwell, Mr. O'Neil and Mr. Wheeler. **Others Present:** Jeff Abel - Superintendent and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Hearing no objection, the agenda stands approved as presented.

Approval of Minutes

Mrs. Vargo motioned, seconded by Mrs. Fitzgerald to approve the Minutes of the April 17th Park Commission Meeting. Motion carried.

Public Comment: None.

Reports and Updates

Superintendent's Update

The Superintendent updated the Commission on 13 current and completed projects, including:

Brower Boat Launch - The boat launch was extended 12 feet on May 3rd. Pontoon boats as large as 27-foot have successfully launched. Larger boats will be able to launch once the water level comes up another foot or two.

Sturgeon at Paris Park - We have received our permit and are awaiting the scheduling of a delivery date.

MOU with DNR - A Memorandum of Understanding has been signed allowing up to 30,000 trout to be housed in Paris Park for an eventual release into the Muskegon River from Paris Park.

Charter Fiber at School Section - Charter was back in the park today, an equipment installer is expected within the next 5-10 days, at which point we can connect. Our rebroadcast equipment has already been installed.

Wi-Fi at Brower Park - New site plan was completed and submitted to the Township for review. The township stated it would be the first week of June before we would hear back regarding approvals.

Incident/Accident Reports None.

Correspondence - None

Committee Actions

Masterplan

School Section Update - Main Bathhouse The sidewalks have been poured, water heaters installed and testing to take place shortly. The old portion of the building is expected to reopen

this week. **Septic** Progress has been being made, campers are expected to be able to attach to the system by the end of the week.

Boy Scouts Grant - WPVRA We have been informed that the Boy Scouts have applied for a TransCanada grant to make improvements to the building in the WPVRA. A property owner's letter of support has not been requested, to date. A subcommittee, consisting of Mr. Perialas, Mrs. Vargo and the Superintendent, has been created to meet with the Boy Scouts leaders.

Rules & Regulations

Boat Docks for Handicap Access Recently, a few of the seasonal campers have constructed boat docks to access their boats, asserting ADA reasonable accommodations. This is in violation of the current Rules & Regulations, Section 12. The Commissioners requested the Superintendent ascertain what circumstances dictates when a DEQ permit and approval are required. The Commission has, also, authorized the Superintendent to manage the situation for the remainder of the season with the Rules & Regulations Committee to evaluate the situation there after.

Personnel

2018 Staff Outlook 3 of 41 positions currently remain open.

Mr. O'Neil arrived at 6:50; Vice Chairman, Stratton, turned the meeting over to the Chairman.

Finance

Additional Wood Vendor Mr. Stratton motioned, seconded by Mrs. Vargo to add a third wood vendor for School Section Lake Park to the approved wood vendor list. Motion carried.

Tubbs Lake Roads MOU The Committee discussed the Memorandum. Mr. Stanek motioned, seconded by Mr. Vogel to authorize the Superintendent to move forward with the agreement. Motion carried unanimously will a roll call vote.

Concessions

License Update Mr. Stanek informed the Commissioners that an expanded food license application has been submitted. The additional requirements include the creation of operating procedures, which Mr. Stanek has already completed, and some building renovations. To comply with the expanded license the building needs to be fitted with a 3-bowl sink, tiling of the back area and a floor drain with air gap for the ice machine. Mrs. Vargo motioned, seconded by Mr. Johnson to pay mileage to Mr. Stanek for travel to Southfield to purchase and pick-up a 3-bowl sink. Motion carried with a roll call vote, Mr. Stanek abstained.

Store Offerings/Progress Update The store will be offering Coke soda fountain products; the installation has been scheduled for May 16th. Multiple vendors have been secured providing a diverse camp store offering. Additional offerings are still being sought.

Financial

Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mr. Perialas to pay the bills in the amounts of \$925.02, 10,075.59, \$12,925.89, \$19,547.67 and \$12930.75. Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business:

Next Commission Meeting - 6:00 PM, July 17, 2018 at the Administration Building.

Adjournment: 7:15 PM.