

## **Mecosta County Park Commission Commission Meeting**

The April 17<sup>th</sup>, 2018 Commission Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 6:00 PM by Vice Chairman Stratton.

### **Roll Call**

**Members Present:** Mrs. Fitzgerald, Mr. Johnson, Mr. Maxwell, Mr. Perialas, Mr. Stratton, and Mrs. Vargo. **Members Absent:** Mr. O'Neil, Mr. Stanek, Mr. Vogel and Mr. Wheeler. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

### **Approval of Agenda**

Mr. Perialas motioned, seconded by Mrs. Vargo to approve the agenda as presented. Motion carried.

### **Approval of Minutes**

Mr. Perialas motioned, seconded by Mrs. Fitzgerald to approve the Minutes of the March 20<sup>th</sup> Park Commission Meeting and March 20<sup>th</sup> Finance Committee Meeting. Motion carried.

**Public Comment:** Members of the public were present and shared their concerns and questions regarding the low water level of the Hardy Pond Reservoir.

### **Reports and Updates**

#### **Superintendent's Update**

The Superintendent updated the Commission on 17 current and completed projects, including:

**SSLVP Bathhouse and Septic Update** The floor has been poured to the bathhouse. The doorway to addition has been cut in and roof prepped. The block is due to arrive within the week. Building project should proceed quickly moving forward. All main septic lines from the lift station to the campsites are now in place. Contractor is optimistic that project will be completed before the parks opening day.

**Hardy Pond Draw Down** Notifications to all guests camping during the first month of the season will be emailed out on April 18<sup>th</sup>. Press release has been shared through social media and uploaded to parks website. A permit was submitted to the DEQ to extend the deep-water channel boat launches by 12 feet at Brower Park. We should receive a response by the first week of May.

**Millage Proposal** The Finance Committee of the County Board of Commissioners reviewed the request from the Park Commission to place a Millage Proposal on the August 2018 Ballot for park improvements. The Finance Committee will not be recommending that the County Board of Commissioners move forward with this ballot proposal as requested.

**Sturgeon at Paris Park** We anticipate receiving a permit to have a 20-24" Sturgeon, for educational purposes, in the Paris Ponds this spring.

**Van Wrap** - Paris's tubing van has been wrapped to market the River Adventure operation.

**Charter Fiber at School Section** Fiber has been installed into the office building. Next week they will complete the fiber install and we will be able to install our equipment for the office, concessions and Wi-Fi Hot Spot.

**School Section Lodge Painting** Contractor is ready to begin as soon as the weather warms.

**Tubb's Lake and Haymarsh** – Campgrounds are both open for the 2018 season.

**Incident/Accident Reports:** None.

**Correspondence** – West Michigan Regional Planning Commission sent notifications regarding Mecosta Township and Fork Township project proposals and has given the MCPC the opportunity to respond to the proposals if desired.

## **Committee Actions**

### **Finance**

**Brower Park – Cancellations/Fees** In light of the low water, the Superintendent recommends that during the period of low water, refunds be permitted in accordance with the standard refund policy during the Memorial Day Holiday, reducing the standard refund policy from a 14-day notice to a 7-day notice, and a waiver of boat fees until the deep-water boat launch is usable. Mr. Perialas motioned, seconded by Mrs. Vargo to accept the Superintendent's recommended cancellation/refund policies.

**Brower Park – Wi-Fi Tower** Casair has informed us that the Tower will need to be 110' tall which is an additional 50' added to the current tower. The township requires a new engineered site plan and a public notice period. The additional tower material has been purchased and a quote received for the labor and installation acquired. Mr. Johnson motioned, seconded by Mrs. Vargo to accept the Superintendent's recommendation to follow through with the tower addition and hire JT Tower Service to perform the installation at an estimated cost of \$7,864.95. Motion carried with a unanimous Roll Call vote.

**Brower Park – Wi-Fi** A Wireless Internet Service quote was reviewed from Casair. Mr. Perialas motioned, seconded by Mr. Maxwell to sign the 36-month contract with Casair for 50 Mgs at \$200 per month. Motion carried with a unanimous Roll Call vote.

**Opening Dates** We are anticipating the weather to warm and parks to open as scheduled.

**Wood Vendors 2018** Two bids were received and accepted. Todd Charles/Advantage Timber and Martin Ruiz have been accepted as approved Bulk Wood Vendors for the parks this season.

**Ferris Fishing Club Sponsorship** For the cost of 12 Vehicle and Boat Permits we would be sponsors of the team and our logo will be added to team uniforms, brochures and schedules. Mr. Maxwell motioned, seconded by Mr. Johnson to have the Superintendent pursue the partnership. Motion carried.

### **Personnel**

**2018 Staff Outlook** 9 of 40 seasonal positions remain open.

### **Concessions**

**Permit Type** Renewing the current food service license will not permit us to serve chili, nachos & cheese or snow cones. Additional renovations, extra product documentation and increased permit application fees will be incurred. It has been recommended we apply for the limited permit to begin the 2018 operation and look to expand as time allows.

## **Financial**

**Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year** - Reports were reviewed and discussed.

**Approval of Bills** - Mr. Johnson motioned, seconded by Mr. Perialas to pay the bills in the amounts of \$12,350.24, \$8,556.96, \$10,456.52 and \$60,673.73. Motion carried with a unanimous Roll Call vote.

**Public Comment:** None.

### **Other Business:**

**Next Commission Meeting** - 6:00 PM, May 15<sup>th</sup>, 2018 at the Administration Building.

**Adjournment:** 7:40 PM.