

Mecosta County Park Commission Commission Meeting

The February 20th, 2018 Commission Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 4:00 PM by Chairman O'Neil.

Roll Call

Members Present: Mr. O'Neil, Mrs. Fitzgerald, Mr. Johnson, Mr. Maxwell, Mr. Perialas, Mr. Stanek, Mrs. Vargo and Mr. Vogel. Members Absent: Mr. Stratton and Mr. Wheeler. Others Present: Jeff Abel – Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Mr. Vogel motioned, seconded by Mrs. Vargo to approve the agenda with the additions of IT Contract and School Section Internet Cost under Committee Actions: Finance. Motion carried.

Approval of Minutes

Mr. Stanek motioned, seconded by Mrs. Vargo to approve the Minutes of the January 16th Park Commission Meeting. Motion carried.

Lifetime Pass Presentation

As a result of the Commissioners pronouncement during the January 16th, 2018 Commission meeting to extend eligibility in the Lifetime Access Pass classification to retired MCPC Superintendents with 15+ years of parks service. Mr. David Basch was presented a Lifetime Access Pass for his 25 years of service as the Mecosta County Parks Superintendent.

Public Comment: None

Reports and Updates

Superintendent's Update

The Superintendent updated the Commission on 12 current and completed projects, including:

Concessions Update Public section building renovations are approaching completion. The maintenance staff is currently building custom stock shelves. An account with J Murray & Company has been established for retail items. An additional supplier for prepared foods is being sought.

SSLVP Bathhouse and Septic Update The bathhouse contractor will be back on site within the week to start plumbing work on the foundation that was completed in the late fall. Interior components have been selected. The septic contractor has moved heavy equipment and product on site. Stump removal is being completed.

Conferences and Job Fairs The Superintendent briefed the Commissioners on the Mpark conference and sessions attended and suggested consideration be given to attendance at the NRPA Conference in September. He shared his optimism regarding the CMU and MOISD job fairs attended and has indicated his desire to add the FSU job fair to next year's selection.

Incident/Accident Reports: None.

Correspondence None.

Committee Actions

Masterplan

Brower – Art Barn Consumers Energy has submitted a quote of \$4,857 for the underground electric installation to connect the Art Barn/Pavilion to the electrical service. Mr. Vogel motioned, seconded by Mr. Stanek to move forward with the installation for a cost of \$4,857. Motion carried with a unanimous roll call vote.

2018 Event Schedule – Community Open Houses – Meet & Greet Dates the schedule of events were reviewed and accepted.

Finance

Lapham Invoice Payment The Commissioners would like an invitation extended to Mr. Lapham to attend the March Commission meeting. Mr. Stanek motioned, seconded by Mrs. Vargo to approve the invoice payment of \$8,670 in this bill cycle and payments totaling \$4,500 in the next billing cycle. Motion carried with a unanimous roll call vote.

Wheatlake Festival of Races – Sponsorship The Superintendent expressed his interest in a sponsorship relationship with the race organizers that would provide MCPC with marketing in exchange for free Paris Park entry to race affiliates on race day. The sponsorship agreement was accepted by the commission.

Family Group Camp – Lodge exterior Painting The Commissioners recommended the Superintendent get quotes for the Family Group Camp Lodge repair and painting project.

Wi-Fi Services at SSLVP Our IT consultant has received two competitive quotes for internet services for SSLVP and has recommended we move forward with a 60-month Charter Communications contract at a cost of \$539 per month. The service includes a fiber connection to the park's office. From the park office, IT will install additional equipment to broadcast a signal to the concessions stand to provide a private connection for park retail services and a public connection for our guests. Mr. Perialas motioned, seconded by Mrs. Vargo to authorize the Superintendent to move forward with the contract and installation of Charter Communications Wi-Fi. Motion carried with a unanimous roll call vote.

City of Big Rapids IT Contract Our current contract with the City of Big Rapids for IT services will expire on June 30, 2018. Mr. Stanek motioned, seconded by Mr. Vogel that we extend the current contract for an additional year with our cost to remain \$1000 per quarter. Motion carried with a unanimous roll call vote.

Financial

Financial Report – Rev & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mr. Johnson to pay the bills in the amounts of \$40,007.00, \$19,169.10, \$6,758.06 and \$26,065.98. Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business:

Next Commission Meeting - 6:00 PM, March 20th, 2018 at the Administration Building.

Schedule Masterplan Committee Meeting - Scheduled for 4:00 PM, March 12th at the Administration Building.

Schedule Finance Committee Meeting - Scheduled for 4:30 PM, Thursday, March 20th at the Administration Building.

Adjournment: 5:00 PM.