

Mecosta County Park Commission Board Meeting

The September 19, 2017 Board Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 6:00 PM by Chairman O'Neil.

Roll Call

Members Present: Mr. O'Neil, Mrs. O'Neal, Mr. Perialas, Mr. Stanek, Mrs. Vargo, Mr. Vogel and Mr. Wheeler.

Members Absent: Mrs. Fitzgerald, Mr. Johnson and Mr. Stratton. **Others Present:** Jeff Abel - Superintendent and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Mr. Perialas motioned, seconded by Mr. Wheeler to approve the agenda as presented. Motion carried.

Approval of Minutes

Mr. Vogel motioned, seconded by Mr. Perialas to approve the Minutes of the August 15th Park Board Meeting, September 12th Personnel and September 14th Finance Committee Meetings. Motion carried.

Public Comment

Bob Buckner, Davis Bridge Host Camper, shared comments from park guests regarding increasing the launch to two lanes, dock lighting and interior lighting for the restrooms.

Reports and Updates

Superintendent's Update

The Superintendent updated the Commission on 16 current and completed projects, including:

Quit Claim Deed: The DNR has signed a revised Deed which releases their interest in the building and improvements within Paris Park. The Deed will be sent to the Register of Deeds for recording.

School Section Logging: The area of the new drain field will be flagged and a determination made to its possible logging value.

Merrill-Gorrel Office Break-in: Two doors damaged and a safe taken.

Power to Wi Fi Tower: Remus Electric will be running power to the base of the Brower tower; power up the tower will happen at a later date.

Incident/Accident Reports: Three reports were reviewed.

Labor Day Occupancy Report: Report was reviewed. Brower, School Section and Paris Parks were 100% occupied and Merrill-Gorrel was 92% occupied including the 24 rustic camp sites. Tubbs Lake/Island had 85% occupancy and Haymarsh 49%.

Correspondence: None

Committee Actions

Masterplan

School Section Project Update - A Masterplan meeting was scheduled for 1:00 PM, September 21st at the Park Administration Office and a request extended to Lapham Associates for a member to be present to provide an update to the Committee.

2018 Budgeted Capital Improvements - The Commission reviewed the Committee's recommended 2018 Capital Improvements.

Personnel

2018 Full Time Staff - The Committee's wage and salary recommendation were reviewed.

2018 Manager Rates - The recommended starting pay rates and step percentages were reviewed.

2018 Seasonal Hourly Staff - The starting wage, step percentages and additional positions, as recommended, were reviewed.

Finance

Budget Review - Mr. Stanek motioned, seconded by Mrs. Vargo to approve the 2018 budget as presented. Motion carried with a unanimous roll call vote.

Brower Park Art Barn/Pavilion Bids - Mrs. Vargo motioned, seconded by Mr. Vogel to award the project to G.E. Johnson Construction, LLC for \$62,987, as recommended by the Finance Committee. Discussion took place.

Roll call vote, six members, yes, Mr. Perialas, no. Motion carried.

MCPC Board Members Mileage Policy – A updated Mileage Policy was reviewed, which is an adaption similar to the County's Mileage Policy. Mr. Perialas motioned, seconded by Mrs. Vargo to adopt the mileage policy as presented. Motion carried.

Financial

Financial Report - Rev & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mr. Wheeler to pay the bills in the amounts of \$21,849.27, \$25,768.68 and \$13,310.46. Motion carried with a unanimous roll call vote.

Public Comment

S. Renne, 2018 Brower Seasonal waiting list, asked the Commission to increase the quantity of Seasonal Sites available at Brower.

Other Business:

Year End Dinner - October 10th at 6PM, Mecosta County Services Building.

Schedule Concession Meeting - Scheduled for 1 PM, October 4th at SSLVP's Concession Building.

Next Board Meeting - October 17th, 2017 at the Administration Building in Paris.

Adjournment: 7:05 PM.