

Mecosta County Park Commission Board Meeting

The November 28th, 2017 Board Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 6:00 PM by the Chairman, Mr. O'Neil.

Roll Call

Members Present: Mr. O'Neil, Mrs. Fitzgerald, Mr. Johnson, Mrs. O'Neal, Mr. Perialas, Mr. Stanek and Mr. Vogel. **Members Absent:** Mr. Stratton, Mrs. Vargo and Mr. Wheeler. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Mr. Vogel motioned, seconded by Mr. Johnson to accept the agenda as presented. Motion carried.

Approval of Minutes

Mr. Stanek motioned, seconded by Mr. Johnson to approve the Minutes of the October 17th Finance Committee, October 17th Park Board, October 25th Special Park Board and November 8th Concession Committee Meetings. Motion carried.

Public Comment: None

Reports and Updates

Superintendent's Update

The Superintendent updated the Commission on 17 current and completed projects, including:

Brower Art Barn - The contractor has completed everything except final electrical and metal ceiling installation. Remus Electric will be completing the building electricity once Consumers Energy gets underground electrical wiring run to the building.

Paris Walleye - The DNR inspected the growth of the fish and determined those that remained did not grow to the desired length for transfer to other local lakes and advised the estimated 500 remaining fish be flushed into the Muskegon River as a small stocking effort.

Dragon Trail Executive Committee - The Executive Committee has been revised to, also, include two Newaygo and two Mecosta County Park Commissioners. Mr. O'Neil and Mrs. Vargo will represent MCPC for the remainder of 2017.

SSLVP Bathhouse Update - Our original prints from DK Design were signed prior to a newer regulation taking place. DK Design has been very helpful in providing us with a signed and sealed letter stating the drawings meet all current standards, which has been accepted by the Morton Township Building Inspector. We are awaiting final approval from campground licensing to move forward.

SSLVP Septic System Update - Lapham Associates is awaiting permits before they can start moving forward full speed on the project. The contractor has been advised that stump removal can be started.

Upcoming Reservations - Reservations for Monthly Camping, Pavilions and the Family Group Camp will begin January 2nd; nightly camping reservations will be accepted starting February 1st.

Incident/ Accident Reports: None to report.

Correspondence

Haunted Hatchery - Paige Kramer, President, Circle K Club and Ron Kanitz presented the Chairman of the Board with a donation check for \$660 from the Haunted Hatchery door proceeds. The donation is to benefit youth programming in the parks.

Committee Actions

Rules & Regulations

Brower Park Lottery - We have contacted Oxbow, Sandy Beach and Big Bend Parks and asked for an agreement to hold all Seasonal Campsite Lotteries on the same date in 2018 for the 2019 season. This request was administered as a result of feedback received from Brower Park Seasonal Campers. The date for the 2019 seasonal campsite lottery will be August 11th, 2018.

Finance

Mparks Conference 2018 - Mr. Vogel motioned, seconded by Mr. Perialas that a MCPC employee attend the 4-day conference at an estimated and budgeted expense of \$1100. Motion carried.

Grand Rapids RV Show 2018 - Mr. Stanek motioned, seconded by Mr. Vogel to purchase show giveaways and reserve 2 hotel rooms for 2 nights in addition to show costs at a total estimated and budgeted \$3500. Motion carried.

2018 Annual Vehicle & Boat Permits - Cadillac Printing was the only vendor out of five to return a quote. 2018 permits will be printed by Cadillac Printing at a cost of \$2552.25.

2018 Full Hookup Rates at School Section - Mr. Vogel motioned, seconded by Mr. Johnson to establish nightly rates for full hookup sites at \$5 higher than standard site nightly rates. Motion carried with a unanimous roll call vote.

Brower Park Pet Waste Stations - Mr. Vogel motioned, seconded by Mr. Johnson to purchase 16 pet waste stations, 12 for Brower and 2 each for Merrill-Gorrel and Paris Park, at a cost of \$4,630. Motion carried with a unanimous roll call vote.

Financial

Financial Report - Revenue & Expenses, Cash Spreadsheet and Year to Year Comparison - Were reviewed and discussed.

Budget Adjustments - were reviewed. Mr. Vogel motioned, seconded by Mrs. Fitzgerald to approve the recommended line adjustments as presented. Motion carried.

Approval of Bills - Mr. Stanek motioned, seconded by Mr. Perialas to approve the bills in the amount of \$1,469.57, \$16,152.29, 64,941.56 and \$3,360.89. Motion carried with a unanimous roll call vote.

Public Comment: None

Other Business:

Schedule Rules & Regulations Committee Meeting for Thursday, December 14th at 10:00 AM, at the Administrative Building.

Next Board Meeting is December 19th, 2017 at 6:00 PM at the Administrative Building in Paris.

Adjournment: 7:50 PM