

Mecosta County Park Commission Board Meeting

The October 17, 2017 Board Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 6:00 PM by Vice Chairman, Mr. Stratton.

Roll Call

Members Present: Mrs. O'Neal, Mrs. Fitzgerald, Mr. Johnson, Mr. Perialas, Mr. Stanek, Mr. Stratton, Mrs. Vargo and Mr. Vogel. **Members Absent:** Mr. O'Neil and Mr. Wheeler. **Others Present:** Jeff Abel - Superintendent, Erin Bean - Operations Manager and Kathy Maclean - Administrative Clerk.

Approval of Agenda

The Finance Committee has requested Hersey/Tube Rate, Concession Building Improvements and Concession POS Software be added to Committee Actions: Finance. Hearing no objections, the agenda stands as amended.

Approval of Minutes

Mrs. Vargo motioned, seconded by Mr. Vogel to approve the Minutes of the September 19th Park Commission, September 21st Masterplan Committee, October 4th Concession Committee and the October 10th Special Board Meetings. Motion carried.

Public Comment: None.

Reports and Updates

Superintendent's Update

The Superintendent updated the Commission on 11 current and completed projects, including:

2018 Seasonal Outlook

Brower has received 120 deposits, which is the allowable maximum; 2 campers remain on the waiting list. 2017 had 105 Seasonal Campers.

School Section has 44 Full Hook-up and 38 regular deposits for a total of 82. 2017 had 81 Seasonal Campers.

Merrill-Gorrel has 53 deposits compared to 2017's 55 Seasonal Campers, but usually picks up a few campers over the winter.

Paris currently has 13 deposits compared to 16 Seasonal Campers in 2017, but also, tends to pick-up campers over the winter.

School Section Logging Doyle will start the School Section logging project this week.

Brower Art Barn GE Johnson anticipates starting the project mid-week.

Paris Pond Winterization Fish from the front pond have been moved and the water drawn down to kill off the weeds. A similar process is planned for the back ponds once the DNR investigate the walleye planting conditions.

Fee Fishing at Paris is being explored.

Incident/Accident Reports: Two reports were reviewed.

Correspondence: None

Committee Actions

Masterplan

School Section Lake Septic Bid Review Scott Bell, Lapham Associates, reviewed the 9 bids received and explained the possible reasons that the bids came in 85% above their projection. Optional cost saving amendments were discussed in an effort to get the septic project closer to budget. It was suggested that changes be sent as a post bid addendum to all contractors from the original contact list. Scott noted that revised DEQ and Health Department permit applications would be required to gain approval of any changes. Neither permit had been received to date. Lapham Associates has agreed to absorb any additional costs they incur during the re-bid process due to the inaccuracy of their original timeline and the overage in their project cost estimate.

School Section Lake Bathhouse Addition Review The bids were reviewed and discussed.

School Section Septic Bid Award Mrs. Fitzgerald motioned, seconded by Mr. Perialas to have Lapham Associates send an Addendum to the original contractor list with project scope and drain field design changes. Motion carried. New bid opening to take place at 4:00 PM, Wednesday, October 25th at the Parks Administration Building in Paris. A Special Board Meeting has been scheduled immediately following the bid opening to review the bids with the potential for a bid award to occur.

School Section Lake Bathhouse Bid Award Mr. Stanek motioned, seconded by Mrs. Vargo to accept the Finance Committee recommendation and award the Bathhouse project to Denali Construction for \$197,900. Motion carried with a unanimous roll call vote.

Mr. Stanek motioned, seconded by Mrs. O'Neal to hold all Lapham Associates invoice payments until further notice. Motion carried.

Intergovernmental Agreement Revision - Michigan's Dragon at Hardy Pond

The Superintendent reviewed the revised Agreement changes. Mr. Stanek motioned, seconded by Mr. Vogel to accept the changes and have Chairman O'Neil sign the Agreement. Motion carried.

Finance

Hersey/Tube Rate Mrs. Vargo motioned, seconded by Mr. Vogel to accept the Finance Committee recommendation and establish a rate of \$15/person for tube rental and transportation to the Hersey Launch. Motion carried.

Concession Building Improvements Mr. Stanek motioned, seconded by Mr. Perialas to accept the recommendations of the Finance Committee to spend up to \$10,000 in building renovations and up to \$12,000 in equipment costs for the School Section concession operation. Motion carried with a unanimous roll call vote.

Concession POS Software Mrs. Fitzgerald motioned, seconded by Mrs. Vargo to accept the Finance Committee's recommendation to expand the capabilities of our current reservation software to encompass POS features for camp store/concession operations at an annual software increase of \$1500. Motion carried with a unanimous roll call vote.

Financial

Financial Report - Rev & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mr. Johnson to pay the bills in the amounts of \$1,998.65, \$24,795.80, \$6,241.31 and \$13,239.71. Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business:

Special Board Meeting to review Septic/Drain Field bids - 4 PM, October 25th, 2017

Next Regular Board Meeting - Re-scheduled for 6 PM November 28th, 2017 at the Administration Building in Paris.

Adjournment: 8:15 PM.