

Mecosta County Park Commission Board Meeting

The November 15, 2016 Board Meeting of the Mecosta County Park Commission was called to order at the Administration Office in Paris, MI at 6:00 PM by Madam Chair Mrs. Vargo.

Roll Call

Members Present: Mrs. Vargo, Mrs. Fitzgerald, Mr. Maxwell, Mr. O'Neil, Mr. Perialas, Mr. Stanek, Mr. Stratton and Mr. Wheeler. Members Absent: Mr. Johnson and Mr. Vogel. Others Present: Jeff Abel – Superintendent and Kathy Maclean – Administrative Clerk.

Approval of Agenda

Mr. Perialas motioned, seconded by Mr. O'Neil to approve the agenda. Motion carried.

Approval of Minutes

Mr. Stanek motioned, seconded by Mrs. Fitzgerald to accept the Minutes of October 18th Park Commission Meeting as presented. Motion carried.

Public Comment

Mr. Pasquantonio updated the Commissioners on the WPVRA.

Megan Meerman, President, of the Circle K Club along with Ron Kanitz of the Kiwanis Club were in attendance to provide a brief report on this year's Haunted Hatchery, to thank the Commission for the use of the Building and present a donation of \$790 for MCPC Youth Programming.

Reports and Updates

Superintendent's Update

The Superintendent updated the Commissioners on the progress of 21 current projects including:

Auctioned mowers and truck netted \$945 after auctioneer costs were paid.

Logging at Brower - Consumers will assist in clearing an area for third tier boat trailer parking while logging this fall. Additionally, they are removing some groups of trees that are experiencing root rot. These areas may need barrier fencing in the spring to prevent traffic from driving were prohibited.

Wi-Fi - MCPC has received the building permit for tower construction. Skyweb may be able to install in late November.

Current Staff Outlook - All seasonal staff are finished working for the season. The Operations Manager job description and posting have been finalized and have been posted. Applications accepted through Dec. 9th.

Hatchery Roof - Roofers have uncovered and repaired a sagging area; the issue is anticipated to add a couple of days and \$3000 to \$4000 to the project.

Fishing Pier at Merrill - Consideration is being given to installing a permanent pier verses a seasonal pier.

Fridge and Freezer - A Fridge and Freezer have been purchased to update the units in the SSL Pavilion.

Incident/ Accident Reports: None

Correspondence: None

Committee Actions

Finance

2017 Vehicle Permits - Bids from Cadillac Printing and Big Rapids Printing were reviewed. Mr. Stanek motioned, seconded by Mr. Perialas to grant the project to Cadillac Printing at a cost of \$2140. Motion carried with a unanimous roll call vote.

2017 Concert/Park Events were discussed. Mr. Maxwell motioned, seconded by Mr. Stanek to hold a Community Open House June 10th and 11th in conjunction with the DNR's Free Fishing Weekend. Motion carried.

New Fire Pits - The 2016 budget includes funds to replace 75 Fire Rings. Cadillac Culvert has quoted \$10,875 for 75 Fire Rings and the installation of 25 grill grates provided by Premier Outdoors at a cost of \$1,760. Mr. Stanek motioned, seconded by Mr. Maxwell to move forward with the purchase of the 75 Fire rings and 25 grill grates from Cadillac Culvert and Premier Outdoors, respectively. Motion carried with a unanimous roll call vote.

Brower Park Interpretative Signs - A proposal from Lapham Associates was reviewed. The Commission has requested the Superintendent bring additional options forward.

Loan for SSLVP Capital Project - The terms of the County Board's offer for a construction style loan of up to \$300,000 was reviewed.

MParks - The 2017 educational conference will be held in Grand Rapids. Mr. Stratton motioned, seconded by Mr. Wheeler that the Superintendent should attend the MParks Conference January 30th - February 3rd, 2017. Motion carried with a unanimous roll call vote.

Masterplan

Certificate of Completion - FSSLVP - An overview of expenses and payments for the Stone Pavilion project was provided by Linda Howard. A total of \$78,759 was raised and \$71,514 expensed. After final fees to Remus Area Historical Society and audit expenses paid, a balance of \$2,956 remained. The remaining funds were donated to MCPC and designated for creation of a Wi-Fi option in the Pavilion area. The Park Commission Members thanked the Friends of School Section Lake Veteran's Park for their gracious donation. The Certificate of Project Completion was signed by Madam Chair Vargo and Mrs. Linda Howard.

On-Site Storage of Trailers - The Masterplan Committee will review the viability of campers being able to store their trailers, during the off season months, on their seasonal sites.

Personnel

Operations Manager Position - Was previously discussed in Superintendent's Updates.

Lifetime Access Pass - Two designs were reviewed with a gold design being approved.

Financial

Financial Report - Revenue & Expenses & Cash Spreadsheet - Were reviewed.

Approval of Budget Adjustments – adjustments were reviewed and discussed. Mr. Stanek motioned, Mr. Stratton seconded to accept the budget adjustments as presented. Motion carried with a unanimous roll call vote.

Approval of Bills

Mr. O'Neil motioned, seconded by Mrs. Fitzgerald to pay the bills in the amounts of: \$16,879.97 and \$11,836.71 Ordinary & Customary Bills, \$4,110.00 and 4,581.34 Pre-Approved Bills, and \$712.88 Board Meeting Bills. Motion carried with a unanimous roll call vote.

Public Comment: None

Other Business:

6 passes for the Grand Rapids RV show: Park Commission members interested in the show may utilize these tickets.

Next Meeting is on December 20th @ the Administration Office Building in Paris, MI.

Adjournment: 7:35 PM