

The October 18th, 2016 Board Meeting of the Mecosta County Park Commission was called to order at 6:00 PM at the Administrative Office in Paris, MI by Madam Chair, Mrs. Vargo. **Members Present:** Mrs. Vargo, Mrs. Fitzgerald, Mr. Johnson, Mr. Maxwell, Mr. Perialas, Mr. Stanek, Mr. Stratton and Mr. Vogel. **Members Absent:** Mr. O'Neil and Mr. Wheeler. **Others Present:** Jeff Abel - Superintendent and Kathy Maclean - Administrative Clerk.

Roll Call

Approval of Agenda

Mr. Stanek motioned, seconded by Mr. Stratton to approve the agenda with the additions of Annual Vehicle Permits and Boy Scout Meeting Update to Other Business. Motion carried.

Approval of Minutes

Mr. Perialas motioned, seconded by Mr. Vogel to approve the minutes of the September 20th Park Commission Meeting and the October 6th Finance Committee Meeting as presented. Motion carried.

Public Comment: None

Reports and Updates

Superintendent's Updates - The Superintendent provided an update on 17 items, including:

TransCanada Grant - The MCPC has received a check for \$25,000 to create a short interpretive trail leading to an overlook of the Hardy Dam Reservoir at Brower Park.

Merrill-Gorrel Wells - Information has been obtained from the local health department on how to properly proceed with creating a bid proposal for the drilling of new wells at Merrill-Gorrel campground. It was advised to consider utilizing a water softener system to combat water hardness instead of drilling new wells and to have the well pumps inspected to determine if replacement is required at this time. The Commission has requested additional cost and inspection information be compiled.

Merrill Lake Fishing Pier - A group of seasonal campers have requested approval to build an extension of the walkway utilized to access the fishing platform on site. MCPC has offered to apply and pay for the required DEQ permit to complete the pier expansion. It has been suggested the application state the maximum desired length of the extension, as the permit will provide for up to two years for project completion.

Incident/Accident Reports: Two reports were reviewed.

Correspondence: None

Committee Actions

Finance:

School Section Concessions Contract - The Finance Committee has recommended maintaining a one year concession contract at a seasonal rate of \$750 and to replace the chest freezer and two existing refrigerators with two higher efficiency convertible refrigerator/freezers. Mr. Perialas motioned, seconded by Mr. Stanek to accept the Finance Committee's recommendation, and to further authorize the concessionaire the ability to utilize the MCPC logo's on concessions merchandise after proofs have been submitted and authorized by the Park Superintendent. Motion carried unanimously.

Funding Options for SS Capital Improvement Project - The Finance Committee has recommended that the MCPC make a formal request to the Mecosta County Board of Commissioners for funding of up to \$300,000 of the estimated \$500,000 expense for the 2017 School Section Capital Improvement Project. Mr. Perialas motioned, seconded by Mr. Maxwell that the Commission formally request funding of up to \$300,000 from the Mecosta County Board of Commissioners, as recommended by the Finance Committee. Discussion. Motion carried unanimously.

Engineering Cost Review for SS Capital Improvement Project - The Finance Committee has recommended we hire Lapham Associates for engineering and permit preparation for the School Section Capital Improvement Project at a cost of \$69,500. Mr. Perialas motioned, seconded by Mr. Stratton to accept the recommendation of the Finance Committee to continue the Capital Improvement Project with Lapham Associates through the engineering phase at a cost of \$69,500. Motion carried with a unanimous roll call vote.

McConnell & Associates - Website Marking Proposal - Discussed in conjunction with Lapham Associates-Planning Services Proposal.

Lapham Associates - Planning Services Proposal - Mr. Stanek motioned, seconded by Mr. Perialas to enter into both the Website Marketing Proposal and the Planning Services Proposal at costs of \$8200 and \$6500, prospectively. Motion carried with a unanimous roll call vote.

4x4 Truck – Capital Purchase - One bid was received from Premier Auto and was reviewed. Mr. Stanek motioned, seconded by Mrs. Fitzgerald to authorize the Superintendent to move forward with Premier Auto to secure a truck, for a period of up to 30 days. Motion carried unanimously.

2 Mowers to Auction - Mr. Vogel motioned, seconded by Mr. Johnson to send two mowers to Currie Auction House for their October 27th auction. Motion carried unanimously.

Masterplan:

3rd Tier - Boat Parking at Brower - Consumers Energy's will be continuing with the logging of the wooded areas at Brower this fall. The scheduled logging presents the opportunity to save the MCPC fees for the clearing of trees to create an additional parking level onsite. Mr. Stanek motioned, seconded by Mr. Perialas to approve the Superintendent meet with the Forester to mark the area to be cleared for the 3rd tier parking area. Motion carried.

Financial

Financial Report - Revenue & Expenses - Were reviewed and discussed.

Approval of Bills - Mr. Perialas motioned, seconded by Mr. Johnson to approve the Customary and Ordinary bills of October 4th for 27,548.51, October 6th for \$3,486.98, the Pre-Approved bills of October 12th for \$11,905.67 and the October 18th Board Meeting bills of \$8,883.31. Motion carried with a unanimous roll call vote.

Public Comment: None

Other Business

Hardy Pond (Dragon Trail) - meeting recap - An informative presentation of the Emergency Action Plan was reviewed during the meeting, as well as a summary of the environmental impact assessment that has been completed.

School Section Pavilion Dedication - October 22nd at 1:00 pm

Next Meeting - November 15th at 6:00 PM

Annual Vehicle Permit - Mr. Stanek motioned, seconded by Mr. Vogel to approve the Annual Vehicle Permit concept presented. Motion carried unanimously.

Boy Scout Meeting - The Boy Scouts are working on a comprehensive plan of anticipated use for the WPVRA to be submitted to the MCPC Masterplan Committee for review.

Adjournment: 7:45 PM