

The August, 2016 Board Meeting was called to order by Madam Chair at the Mecosta County Administration Building in Paris, Michigan, at 6:00 PM. **Members Present:** Mrs. Vargo, Mr. Johnson, Mr. Maxwell, Mr. O'Neil, Mr. Perialas, Mr. Stratton and Mr. Vogel. **Members Absent:** Mrs. Fitzgerald, Mr. Stanek and Mr. Wheeler. **Others Present:** Jeff Abel – Superintendent and Kathy Maclean – Administrative Clerk.

Roll Call

Approval of Agenda

Mr. Perialas motioned, seconded by Mr. O'Neil to approve the agenda as presented. Motion carried.

Approval of Minutes

Mr. Stratton motioned, seconded by Mr. Perialas to approve the minutes of the July 19th Finance Committee Meeting, July 19th Park Commission Meeting, July 26th Masterplan Committee Meeting and the August 4th Special Park Commission Meeting in mass. Motion carried.

Public Comment: None

Reports and Updates

Superintendent's Updates: Superintendent provided an update on 14 topics, including:

Rental Cabin Electric Update- School Section rental cabins have been completed, Merrill-Gorrel and Paris will follow, The Township of Mecosta has not yet adopted the County Ordinance that would allow us to install electric. It is anticipated that this will happen after the 2016 season has closed.

Wi-Fi at Brower- The Special Use Permit has been approved by the Mecosta Township Planning Commission. Skyweb will be purchasing the tower and will supply the required sealed engineer documents to the township prior to consideration for a building permit.

Service Animals in Brower- Clarification regarding the legal aspects of questioning owners of service animals was requested by the Assistant Prosecuting Attorney for Mecosta County. After reviewing the information provided, we received confirmation that we are handling service animals appropriately at this time.

Incident/Accident Reports:

6 reports reviewed. FGC damage was discussed. Mr. Stratton motioned, seconded by Mr. Vogel to send a letter to the Kent City School Board requesting \$300 in damages be paid. Motion carried.

Correspondence: None

Committee Actions

Finance:

Grand Rapids RV Show 2017- Mr. Perialas motioned, seconded by Mr. Stratton to obtain similar hotel accommodation, give-a-ways and meal reimbursement as obtained for the 2016 show. Motion carried

SSL Donor Recognition Event – Sunday, Sept. 25th 1:00 PM- A request from the Friends Group to reschedule and hold the event October 29th, 2016 in School Section Lake Park has been received. Mr. Stratton motioned, seconded by Mr. Perialas to allow the Donor Recognition Event be held at the Stone Pavilion in School Section Lake on October 29th and to provide a portable restroom for their use at our cost. Motion carried.

Masterplan:

Millage Vote by Precinct - Was Reviewed.

Hatchery Roof Bids – Building Asbestos/Lead Survey was reviewed. Ownership conveyance update – The building release has moved to the DNR Director’s desk and now awaits signature. Three Hatchery Roof Bids were received, reviewed and options discussed. Mr. Peralas motioned, seconded by Mr. Vogel to move forward with the hatchery roof replacement and award the project to Greenwald & B.C. Roll call vote. Yes - Mrs. Vargo, Mr. Johnson, Mr. Peralas and Mr. Vogel. No - Mr. O’Neil, Mr. Maxwell and Mr. Stratton. Motion carried.

Personnel:

Pay Rate for Administrative Clerk – A pay comparison was provided and reviewed related to the full-time administrative clerk position and the current pay rate. Mr. Stratton motioned, seconded by Mr. Peralas to increase the pay rate for the Administrative Office Clerk position to \$13.20/hr. Motion carried unanimously with a roll call vote.

Financial

Financial Report – Revenue & Expenses & Cash Spreadsheet: Reviewed and discussed.

Capital Obligations Summary: Reviewed and discussed.

Approval of Bills: Mr. O’Neil motioned, seconded by Mr. Maxwell to pay customary & ordinary bills of August 5th in the amount of \$7,042.45, pre-approved bills of August 8th in the amount of \$17,843.61 and the Board Meeting bill of August 16th in the amount of \$17,575.17. Motion carried with a unanimous roll call vote.

Public Comment: None

Other Business

Brower Park Lottery – August 27th 9:00 AM start time.

Year End Dinner – October 12th 6:00 PM start time.

Schedule Personnel Committee Meeting – Budget 2017 - Mr. Stratton to schedule meeting after the collection of new salary/pay structure regulations.

Schedule Finance Committee Meeting – Budget 2017 - Masterplan/Finance joint meeting to be scheduled after Personnel Committee meeting to discuss 2017 capital improvements as well as scheduling of a Finance Committee Meeting for 2017 budget review.

Next Board Meeting – 6 PM, September 20th, 2016 at the Administration Building in Paris.

Adjournment: 7:50 PM