

## MECOSTA COUNTY PARK COMMISSION

May 17, 2016

The May, 2016 meeting was called to order by the Chair at the Mecosta County Administration Building in Paris, Michigan, at 6:00 PM. **Members Present:** Mrs. Vargo, Mrs. Fitzgerald, Mr. Johnson, Mr. Maxwell, Mr. O'Neil, Mr. Perialas, Mr. Stanek, Mr. Stratton, Mr. Wheeler and Mr. Vogel. **Members Absent:** None **Others Present:** Jeff Abel – Superintendent, Karen Morningstar – Operations Manager and Kathy Maclean – Administrative Clerk.

### **Approval of Agenda**

Mr. Perialas motioned, seconded by Mr. O'Neil to accept the agenda as presented. Motion carried.

### **Approval of Minutes**

Mr. Stanek motioned, seconded by Mr. Wheeler to accept the Minutes of the April 15th Millage Committee Meeting, April 19th Finance Committee Meeting, and April 19th Board Meeting. Motion carried.

**Public Comment:** None

### **Reports and Updates**

#### **Superintendent's Updates**

Superintendent provided an update containing 14 items. Action was taken by the board on 1 of those items as listed below:

- FSSLVP Updates – Financial status was reviewed along with a request from the FSSLVP group to move forward with the roofing phase of the renovation. Mr. Perialas motioned, seconded by Mr. O'Neil to authorize the Superintendent to move forward with creating a Second Addendum to the original agreement allowing renovation to begin related to the roofing phase of the project. Motion carried.

#### **Parks for Life Update**

The Group meets weekly to establish actions for the group members. A donation of \$1500 has been received.

**Incident/Accident Reports** – 6 reported and reviewed.

### **Correspondence**

**Service Animals** - A request letter has been received and distributed to the board requesting to allow comfort animals into Brower Park. Mr. Vogel motioned, supported by Mr. Stanek to deny comfort animals entry into the park as they do not fit the ADA description of service animals. Motion carried.

**WPVRA** - Parking area and signage concerns from a local resident were submitted to the Superintendent and distributed to the board. The Superintendent recommends and the Board

supports the Superintendent walk the property with Mr. Pasquantonio to evaluate and address concerns.

**Golf Carts at Brower** - A request letter was received and distributed to the board to allow golf carts in Brower Park as a special circumstance for handicap individuals. Current policy allows Brower guests to have licensed and registered LSVs in the park. Mr. Stratton motioned, seconded by Mr. Perialas to deny request for all golf carts in Brower Park. Motion carried.

## **Committee Actions**

### **Finance Committee**

SS Main Restroom Ventilation – Quote was reviewed as an identical project to the work that was done previously on the Brower Park Sunny Acres bathhouse. Mr. Stanek motioned, seconded by Mrs. Fitzgerald to accept the quote from Eaton Heating & Air Conditioning for School Section Main bathhouse ventilation in the amount of \$5275. Motion carried with a unanimous roll call vote.

SS Art Barn Electrical – Quotes were reviewed. Mr. Stratton motioned, supported by Mr. Maxwell to accept the Remus Electric bid for the Art Barn Electric in the amount of \$1135. Motion carried with a unanimous roll call vote.

All Park Cabin Electrical Installation – Quotes were reviewed. Mr. Stratton motioned, seconded by Mr. Johnson to accept the Superintendent’s recommendation to grant the contract to Remus Electric in the amount of \$8180. Motion carried with a unanimous roll call vote.

Van for Tubing – Discussion took place regarding the possible donation of a van from the COA to fill the current vehicle needs of Paris Park and potential future needs related to starting a tubing operation and transportation service for park guests.

Furniture for Family Cabins – Fabric options and price quote from Best Craft Furniture was reviewed. Mr. Stanek moved, seconded by Mr. Wheeler to move forward with the ordering of furniture at a cost of \$4334. Motion carried with a unanimous roll call vote.

### **Millage Committee**

Marketing Material Update – Pins, bumper stickers, placemat ad, and 2 page information flyers have been purchased, printed and received.

Upcoming Events – Discussed earlier in meeting.

In Park Meet & Greets – Superintendent recommends scheduling Saturday in park millage educational presentations.

## **Financial**

**Financial Report** – Revenue & Expenses and Cash Spreadsheet were reviewed. Mr. O’Neil motioned, seconded by Mr. Stanek to approve paying the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarter MERS loan payments in the next check run. Motion carried unanimously with a roll call vote.

**Capital Obligations Summary** - Was reviewed.

**Approval of Bills** - Mr. O’Neil motioned, seconded by Mr. Vogel to approve the Park bills in the amounts of:

Pre-Approved bills: \$4,293.13  
Customary & Ordinary: \$5,874.35  
Board Meeting: \$33,936.12

Motion carried with a unanimous roll call vote.

### **Public Comment**

John Pasquantonio discussed that highest park use at the WPVRA occurs in the winter and the new signage clearly marks the trails and direct guests, which has been the most frequent request of the park users. Mr. Pasquantonio also raised concerns with river traffic related to a proposed river tubing service from Paris Park.

### **Other Business**

**Board Member 15 years + Lifetime Pass** – The board discussed offering a lifetime Mecosta County Parks vehicle pass to members who have served 15 years or more on the Parks Board. Mr. O’Neil motioned seconded by Mrs. Fitzgerald to approve a lifetime vehicle pass to 15 year plus board members. Motion carried.

**Next Board Meeting:** June 21<sup>st</sup> at the Paris Administrative Office

**Master Plan Committee Meeting:** June 15<sup>th</sup> at 1:00 PM

**Personnel Committee Meeting:** June 14<sup>th</sup> at Noon.

**Adjournment:** 8:15 PM