

MECOSTA COUNTY PARK COMMISSION
January 12, 2016

The January 12, 2016 meeting was called to order by the Vice Chairman at the Mecosta County Building in Big Rapids, Michigan, at 1:00 p.m. MEMBERS PRESENT: Mrs. Fitzgerald, Mr. Maxwell, Mr. O'Neil, Mr. Perialas, Mr. Stanek, Mr. Stratton, Mrs. Vargo and Mr. Wheeler. MEMBERS ABSENT: Mr. Vogel and Mr. Johnson
Also present: Jeff Abel – Superintendent, Karen Morningstar – Operations Manager, Kathy Maclean – Office Clerk and Don Hamilton of Lapham Associates.

Approval of Agenda: Mr. Stanek moved to approve the Agenda and additional items added by the Superintendent, seconded by Mr. Stratton. Motion carried.

Welcome New Board Member Randy Maxwell was welcomed replacing Mr. Stout as Planning Commission representative. Board was notified that Mr. Johnson would be replacing Mr. Currie as Road Commission representative.

Resolutions: A resolution for Mr. Stout was prepared and signed by Board Members. A resolution for Mr. Currie will be prepared prior to the February board meeting. Mr. Stout and Mr. Currie will be invited to the February Board Meeting to be presented with their resolutions of service.

Minutes: Mrs. Fitzgerald motioned, seconded by Mr. Stratton to approve the minutes of the December 15th Joint Meeting, December 15th Board Meeting, and the January 5th Masterplan Committee Meeting, as presented. Motion carried.

Circle K Club – Ron Kanitz: Tanner Bennie - Public Relations Chair of the Circle K group along with Ron Kanitz of the Kiwanis Club were in attendance to present a donation of \$763.50 toward youth programs for the use of the Paris Park Hatchery Building for their Haunted Hatchery Event. The representatives gave a brief report of the event and thanked the Board for the use of the building.

Election of Officers: Vice Chairman opened the floor for nominations of:

Chairman: Mr. Perialas nominated Mrs. Vargo, Mrs. Fitzgerald supported. Mr. Stanek moved, seconded by Mr. O'Neil to close nominations for Chairman and cast a unanimous ballot for Mrs. Vargo for Chairman. Motion carried. Mrs. Vargo to serve as Chairman for 2016. Vice Chairman turned the meeting over to the Chairman, Mrs. Vargo.

Vice Chairman: Mr. Stanek nominated Mr. Stratton, Mr. Perialas supported. Mr. Perialas moved, seconded by Mr. Maxwell to close nominations for Vice Chairman and cast a unanimous ballot for Mr. Stratton for Vice Chairman. Motion carried. Mr. Stratton to serve as Vice Chairman for 2016.

Secretary: Mr. Stratton nominated Mrs. Fitzgerald, Mr. Perialas supported. Mr. Stanek moved, seconded by Mr. Stratton to close nominations for Secretary and cast a unanimous ballot for Mrs. Fitzgerald for Secretary. Motion carried. Mrs. Fitzgerald to serve as Secretary for 2016.

Rules of Order: Mr. Stratton moved, seconded by Mr. Perialas to follow Roberts Rules of Order amending these rules to allow the Chairman to take part in discussion and with the Chair having the last vote. Motion carried.

Committees for 2016: Chairman asked members to volunteer for the committees they would like to be appointed to.

Finance Committee for 2016 was set as: Mr. O'Neil – Chairman, Mr. Maxwell, Mr. Perialas and Mr. Stanek.

Masterplan Committee for 2016 was set as: Mr. Stanek – Chairman, Mrs. Fitzgerald, Mr. Maxwell and Mr. Vogel.

Personnel Committee for 2016 was set as: Mr. Stratton – Chairman, Mrs. Fitzgerald, Mr. Johnson and Mr. Vogel.

Rules & Regulations Committee for 2016 was set as: Mr. Vogel – Chairman, Mr. Johnson, Mr. Stratton and Mr. Wheeler.

Public Comment: John & Carolyn Pasquantonio would like greater public awareness of the White Pine Valley Recreational Area offerings. The trail system has 6 miles of trails and loops for hiking, biking, cross country skiing, snow shoeing, and hunting is allowed.

The board discussed the presence of two Boy Scout buildings on the White Pine Valley Recreation property that are in disrepair and create liability.

Linda Howard updated the board on the funds raised by the Friends of School Section Lake Veterans Park. The group has \$51,000 available to start phases 1 & 2 shortly after April 1, 2016. Their next meeting will be held at 10 AM, January 20th, at the Morton Township Hall. They are planning a Winter Golf Event to be hosted at School Section Lake Veterans Park; more details are to come.

Reports and Updates:

Superintendent Updates: Superintendent reviewed major project updates, new issues, completed items, and on-going projects with the Board. The Superintendent brought to the attention of the Commissioners that the 3 Summer Holidays fall on Mondays this year and that he is recommending that the Holiday Camping Rate be for the Friday, Saturday and Sunday prior to the holiday and the Weekly Camping Rate be imposed for the Monday Holidays. Mr. Perialas motioned, seconded by Mr. Stratton to accept the Superintendent's recommendation. Motion carried with a unanimous Roll Call vote.

Incident/Accident Reports: 1 incident reported.

Correspondence - Summary of Consumers Energy meeting. During the meeting the MCPC's 6 year plan was reviewed and was received in a positive light. It was suggested that

more details would be required regarding Brower and Davis Bridge projects prior to permission being granted. The main concern was given to boat docks at the Davis Bridge location.

Committee Actions:

FINANCE COMMITTEE:

D&R Sports Bass Tournament – will be returning to Brower Park on June 18th, 2016 and has requested that we waive the boat fee for participants on the day of their event as was approved for their event last fall. Mr. Stanek motioned, seconded by Mr. Perialas, boat fees will be waived on June 18th for D&R Sports Tournament participants. Motioned carried.

Itinio – Revdup is the parent company of Itinio, the parks new reservation software provider. Mr. Stratton moved, seconded by Mr. Perialas to add Revdup to our Pre-Approved Bills list. Motion carried, unanimously.

Cabin Electric - Electricity can be added to all park cabins except Brower at this time. To move forward for the 2016 season we will need to have bid specs developed. Mr. Perialas moved, supported by Mrs. Fitzgerald that the park staff move forward with the creation of electrical bid specs for all cabins available. Motion carried.

MASTERPLAN COMMITTEE:

School Section – Design Engineering Services - Mr. Stanek moves, seconded by Mr. Maxwell, that the Parks enter into contract with Lapham Associates for design engineering services at a cost of \$14,500. Motion carried with a unanimous Roll Call vote.

Funding of 6 Year Plan – Mr. Stanek motioned, seconded by Mr. Wheeler that The Mecosta County Park Commission request the County Board of Commissioners to move forward with a .5 mil/5 year millage proposal ahead of the August elections. Motion carried with a unanimous Roll Call vote.

Financial:

Revenue vs. Expenses was reviewed. Financial Report was reviewed. The proceeds from the sale of the County owned property in Rodney has been approved for transfer to the Parks from the County Commission.

Approval of Bills - Mr. O'Neil moved, seconded by Mr. Stratton for the approval of the bills, including the customary & ordinary in the amounts of:

Pre-Approved: \$373.65, \$1,448.78
Customary & Ordinary: \$5,001.10
Board Meeting Bills: \$12,213.56

Motion carried.

Bids: Toilet Paper, Ice and Tank Pumping/Septic -The Superintendent suggested the Commission consider a renewable contract for ice and septic tank pumping vs. bidding these services each year. Mr. Perialas motioned, seconded by Mrs. Fitzgerald to move to a 1 year contract with an annual renewal option of up to 3 years for both ice and septic tank pumping services. Motion carried unanimously.

Public Comment: none.

Other Business:

Online Reservations Begin February 1st at Noon

Grand Rapids Camper, Travel & RV Show – January 14-17

Administration Office closed: Monday, January 18th

Rules & Regulations Committee Meeting – January 27th at 4:00PM

Next Meeting – February 23rd at the Administration Office Building in Paris, MI

Meeting adjourned at 4:18 p.m.

Respectfully submitted,

Jackie Fitzgerald
Secretary