

MECOSTA COUNTY PARK COMMISSION  
August 16, 2011

The August 16, 2011 meeting was called to order by the Chairman at the Merrill Lake Shelter in Sears, MI at 7:00 p.m. MEMBERS PRESENT: Mrs. Fitzgerald, Mr. Molnar, Mr. Norton, Mr. Perialas, Mr. Stanek, Mr. Stout, Mr. Vogel and Mr. Wheeler. MEMBERS ABSENT: Mr. Jefes and Mr. O'Neil. Also present: Gary Brown, Erin Bean, Karen Morningstar, Dede Myers (Merrill Lake Park Manger), and members of the public.

**Minutes of the July 19, 2011 Board Meeting:** Mr. Perialas moved, seconded by Mr. Wheeler to accept the minutes of the July 19, 2011 Board meeting as presented. Motion carried.

**Minutes of the July 28, 2011 Finance Committee Meeting:** Mr. Vogel moved, seconded by Mr. Stanek to accept the minutes of the July 28, 2011 Finance Committee meeting as presented. Motion carried.

**Minutes of the July 29, 2011 Masterplan Committee Meeting:** Mr. Perialas moved, seconded by Mr. Vogel to accept the minutes of the July 29, 2011 Masterplan Committee meeting as presented. Motion carried.

**Minutes of the August 12, 2011 Finance Committee Meeting:** Mr. Wheeler moved, seconded by Mr. Vogel to accept the minutes of the August 12, 2011 Finance Committee meeting with corrections. Motion carried.

**Public Comment:** Shirley Proctor – thanked the Board for fixing the shower on the Merrill side and for putting chains on the playground swings. Mrs. Proctor also commented on the Merrill Lake Park Staff: Dede, Al, Lisa and John have all went above and beyond, put in a lot of hours and are all liked and appreciated.

**Erin Bean for Frank Spica** – Assistant Superintendent explained Mr. Spica could not attend tonight's meeting and asked her to speak on his behalf:

- Brower staff is great and they spend a lot more time in the park
- Sand on the beach was a huge hit! Extend the beach area please.
- Screen around the dumpster is well liked.
- Former security staff worker who has a pouch on his belt is sending the wrong message.
- Light at the boat launch still needs to be installed.
- Speed limit signs down.
- Brower is a dusty park.
- Birds – geese are un-sanitary and are turning campers away from Brower.
- Seasonals would appreciate a boat trailer parking area as discussed.

**Midge Garris:** appreciates the sand delivered to Gorrel Lake beach and has seen more usage of the beach area.

Allen May and Dede Myers (Merrill staff) were introduced.

## Reports and Updates:

**Outside Refrigeration Policy:** could not be discussed due to the Rules and Regulations Meeting being cancelled.

**2012 Brower Seasonal Sites:** Assistant Superintendent distributed a packet of information regarding the seasonal sites and lottery. Lottery procedures were discussed. Superintendent asked for volunteers to help with the lottery process on September 24, 2011 at 9:00 a.m. Mr. Vogel moved, seconded by Mr. Wheeler to approve the lottery packet as presented by staff. Motion carried.

**Shirley Proctor:** directed the Board's attention to the basketball court located near the shelter building, which was missing concrete. Mrs. Proctor estimated the cost to install the pad would be around \$715.00. Mrs. Proctor explained a lot of children would like to use this basketball court and thanked the Board for the dock that was installed last year. Merrill guests have held auctions, pop can drives and are very willing to help cover the costs of the project. After much discussion, Mr. Wheeler moved, seconded by Mr. Norton to approve the installation of concrete for a 20'X24' basketball court with the Park Commission contributing a maximum of \$500 towards the project. Motion carried. Chairman added he would be willing to donate the form boards, transit and cement tools necessary for the job completion. Superintendent asked when the project should begin, Board stated as soon as possible.

**Hand Soap In Restrooms:** Assistant Superintendent presented a spreadsheet detailing the costs of soap for the restrooms and added the vendor is willing to supply the initial dispensers. Dispenser replacements will cost \$2 each. Mr. Perialas moved, seconded by Mr. Stanek to purchase soap from X-Cel Chemical as presented and install dispensers in the restrooms. Motion carried.

**Incident/Accident:** 20 reports were reviewed.

**Correspondence:** One letter addressed to Mr. Wheeler was reviewed and placed on file. Mr. Wheeler responded to this letter and asked if any future correspondence is sent to cc him on it.

**Public Comment:** Sherry Kirkendall requested to discuss the assault incident.

## Financial:

Superintendent reviewed the revenue vs. expenses report.

**Approval of Bills:** Mr. Wheeler moved, seconded by Mr. Stanek for the transfer of funds (to cover Accounts Payable from the 508 account at the County and for the approval of the bills including customary and ordinary bills. Motion carried by roll call vote.

The Executive Secretary gave the financial report.

## Other Business:

**Approve Seasonal Camper Rates:** Finance Committee recommended the 2012 Seasonal Camper rates. Board reviewed the spreadsheet provided. Mr. Wheeler moved seconded by Mr. Vogel to approve the rates as recommended by the Finance Committee. Motion carried. Rates are as follows:

Brower: \$2100 (no increase)  
Brower Prime Seasonal: \$2800 (no increase)  
School Section Lake Veteran's Park: **\$1200 (increase of \$100)**  
Merrill: \$990 (no increase)  
**Paris: \$850 (increase of \$100)**  
**Paris Full Hook Up: \$1200 (increase of \$300)**

**Year End Dinner:** Board reviewed the guest list. Mr. Vogel moved, seconded by Mr. Wheeler to approve the guest list provided by staff. Motion carried. Menu choices were voted on and the results were tallied.

**November Board Meeting Date Change:** Due to the November Board meeting date being the first day of open deer season, the Board voted to change the November 2011 Board meeting date to November 10<sup>th</sup>.

**Next Meeting Date & Time:** the next meeting will be held at the Family Group Camp at School Section Lake Veteran's Park on September 20th.

**Rules and Regulations Committee Meeting Date and Time:** was set for September 7, 2011 @ 5:00 p.m. to be held at the County Courthouse. Staff will contact the County building tomorrow to schedule a conference room.

**September 25, 2011 Brower Seasonal Lottery Date Reminder:** Superintendent reminded the Board of the upcoming Brower Seasonal Lottery on September 24, 2011 – 9:00 a.m. at Brower Park.

**Finance Committee Meeting** scheduled for August 26, 2011 needs to be re-scheduled to a non Friday. Staff will contact the Chairman tomorrow to re-schedule the event.

**Adjournment:** meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Jackie Fitzgerald  
Secretary