

MECOSTA COUNTY PARK COMMISSION  
September 9, 2010

The September 9, 2010 meeting was held at the Family Group Camp within School Section Lake Veteran's Park in Mecosta, MI. The Chairman called the meeting to order at 7:00 p.m. MEMBERS PRESENT: Mr. Cookingham, Mrs. Fitzgerald, Mrs. Howard, Mr. Nichols, Mr. Peek, Mr. Stout, Mr. Todd and Mr. Wayer. MEMBERS ABSENT: Mr. Jeffs and Mrs. Strong. Also present: Gary Brown, Erin Bean and Karen Morningstar.

## MINUTES

Minutes of the August 12, 2010 Board meeting: Mr. Cookingham moved, seconded by Mrs. Fitzgerald to accept the minutes of the August 12, 2010 board meeting as presented. Motion carried.

Minutes of the August 12, 2010 Masterplan Committee Meeting: Mrs. Fitzgerald moved, seconded by Mr. Cookingham to approve the minutes of the August 12, 2010 Masterplan Committee meeting as presented. Motion carried.

Minutes of the August 17, 2010 Masterplan Committee Meeting: Mrs. Fitzgerald moved, seconded by Mrs. Howard to approve the minutes of the August 17, 2010 Masterplan Committee meeting as presented. Motion carried.

Minutes of the August 23, 2010 Finance Committee Meeting: Mr. Cookingham moved, seconded by Mr. Todd to approve the minutes of the August 20, 2010 Finance Committee Meeting as presented and to discuss the recommendations when scheduled later on the agenda. Motion carried.

## PUBLIC COMMENT

Mr. Spica requested an update to his questions posed at the last board meeting in his absence. Chairman answered the questions. Mr. Spica also commented on issues with the guests on lots 120 and 145. Superintendent explained to the Board of Incident/Accident reports to be reviewed later in the meeting regarding these lots.

## REPORTS AND UPDATES

**Labor Day Weekend Update:** Campsites Occupied for Labor Day weekend were presented by the Superintendent and reviewed by the Board.

**Merrill Dock:** Superintendent distributed photos and announced the dock was installed for the Labor Day weekend. Mrs. Fitzgerald congratulated the Superintendent and staff involved for accomplishing this task and pushing it through.

**Incident/Accident Reports:** 11 Incident Accident Reports were reviewed. Mr. Wayer requested to review the written reports regarding the Brower incident discussed earlier.

**CORRESPONDENCE** - none

## **FINANCIAL**

**Revenue vs. Expenses:** Superintendent reviewed the Revenue vs. Expenses Report.

**Adjustments:** Executive Secretary requested to transfer \$3,454.18 from Contingency to cover line items 742 - \$894.41, 744 - \$96.26, 747 - \$760, 748 - \$1,325.40, 783 - \$20.46, 804 - \$33.40, 880 - \$48.85, 932 - \$40.40 and 957 - \$235.00. Executive Secretary reviewed each account with the full board. After review and discussion, Mr. Cookingham moved, seconded by Mr. Nichols to transfer \$3,545.18 from Contingency to cover the amounts as requested. Motion carried unanimously by roll call vote.

**Approval of Bills:** Mr. Cookingham moved, seconded by Mr. Todd for the transfer of funds (to cover Accounts Payable from the 508 account at the County to our 110 account at Chemical Bank and for the approval of the bills including customary and ordinary bills. Motion carried by roll call vote.

**Financial Report:** The Executive Secretary gave the financial report.

**2011 Rates:** Mr. Cookingham reviewed the proposed increases, seasonal camper rates and Family Group Camp rates with the Board. Mr. Cookingham moved, seconded by Mr. Nichols to approve the recommendation from the Finance Committee to extend current rates through the 2011 season for the Family Group Camp, seasonal rates for Brower, School Section and Merrill, increasing the Full Hook Up Rates for Paris Park and Camp-N-Cabins for Merrill and Paris Parks. Chairman questioned if the occupancy of the cabins merit an increase. Mr. Cookingham stated the Finance Committee felt so Motion carried unanimously by roll call vote. 2011 Nightly Camping Rates were tabled until next month to hear comments on the three day reservations.

**Boat Rental Financial Status:** Assistant Superintendent prepared and reviewed a spreadsheet with the Board detailing the financial status of the boats comparing 2009 and 2010. Ideas to better promote the boats more was discussed. Board would like to look at this again in another year. Chairman directed the Superintendent to be prepared to discuss the rates for both boats and bikes next month.

**Brower Seasonal Lottery:** Superintendent announced this will be run pretty much the same as last year.

**Davis Bridge – additional discussion:** Chairman stated a member of the public approached him regarding the fees and charges for Davis Bridge. Chairman reviewed the history of the minutes regarding Davis Bridge which indicate on several dates discussion for charges for Davis Bridge including a description of the fees set in 2007. Superintendent stated this topic is already scheduled for discussion at next Monday's finance committee meeting.

**PUBLIC COMMENT** - none.

## OTHER BUSINESS

**Brower Boat Launch:** Superintendent reported requests from Brower campers to lengthen the small boat launch at Brower Park. Superintendent requested direction from the Board to proceed. Chairman stated 2-3 cement sections would be needed and felt the task is too big for our equipment and crew to handle. Superintendent was directed to obtain cost estimates for this project and report back to the Board.

**Year-End Dinner:** An announcement was made regarding our Annual Year-End Manager Appreciation Dinner, which will take place on Wednesday, September 29<sup>th</sup> at the Family Group Camp. The guest list was reviewed.

**Brower Park Seasonal Lottery:** Mr. Cookingham, Mrs. Fitzgerald, Mr. Peek, and Mr. Stout volunteered to attend the Brower Park Seasonal Lottery on Saturday, September 25<sup>th</sup> at 9:00 a.m.

**Public Act 261:** Superintendent supplied copies of the act to Board members in light of last month's meeting discussion.

## ADJOURNMENT

Mr. Cookingham moved, seconded by Mr. Todd to adjourn the meeting at 8:18 pm.