

MECOSTA COUNTY PARK COMMISSION
November 10, 2011

The November 10th, 2011 meeting was called to order by the Chairman at the Administrative Office in Paris, MI at 7:00 p.m. MEMBERS PRESENT: Mr. Jefts, Mr. Molnar, Mr. O'Neil, Dr. Perialas, Mr. Stanek, Mr. Stout, and Mr. Vogel. MEMBERS ABSENT: Mrs. Fitzgerald, Mr. Norton and Mr. Wheeler. Also present: Gary Brown, Erin Bean and Karen Morningstar.

Minutes: October 18, 2011 Union Committee Meeting, October 18, 2011 Board Meeting, November 7, 2011 Masterplan Committee Meeting and November 8, 2011 Marketing Committee Meeting: Mr. Jefts moved, seconded by Mr. Stanek to accept the minutes of the October 18, 2011 Union Committee Meeting, October 18, 2011 Board Meeting, November 7, 2011 Masterplan Committee Meeting and November 8, 2011 Marketing Committee Meetings as presented. Motion Carried unanimously

Public Comment: Terry Locke asked the Board if they had made any decisions on the comments heard at the September Board meeting from the Paris Park guests. Superintendent stated what had been done in the park and what the plans were at this time. Mr. Locke asked about the 11:00 p.m. quiet time vs. 10:00 and storing camping units over the winter months. Superintendent explained no decision has been made on the quiet time and storage of camping units.

Reports and Updates:

End of Season Closings: Superintendent presented a spreadsheet comparing revenue from October 31, 2010 and October 31, 2011 for each park on specific line items and reported the books were fine in each park.

Year End Dinner: Superintendent reported the cost of the dinner

Incident Accident Reports: none.

Marketing Committee Report: Dr. Perialas reported on the first meeting and complimented the Superintendent and Asst. Superintendent for making contacts at Ferris State University's marketing class who has agreed to use the Mecosta County Park Commission as a project.

Correspondence: a thank you note from the Smith/Morningstar family for the plant, thoughts and prayers for the loss of Karen Morningstar's brother was read by the Chairman.

Financial: Revenue vs. Expenses was reviewed.

Approval of Bills: Mr. Stanek moved, seconded by Mr. Jefts, for the approval of the bills, including customary & ordinary and the transfer of funds. Motion carried by roll call vote.

Set Asides/Financial Report: Executive Secretary reviewed the report with the Board explaining the 3rd Quarter Adjustments previously voted on in September: (\$21,141.00) – Contingency, (\$23,957.00) – Equipment, (\$23,000.00) – Improvement Fund.

MERS Extra Payment: Executive Secretary reviewed the spreadsheet with the full board. After review of the spreadsheet and discussion, Mr. Stanek moved, seconded by Mr. Jefts to send an additional \$65,000 to MERS in December to help increase our funding level. Motion carried unanimously.

Architect Selection: interviews will begin at 8:00 p.m.

Internet Policy: With our new Computer Tech, the County has advised we cancel our policy and adopt theirs. Mr. Molnar moved, seconded by Dr. Perialas to cancel our policy and accept the County's policy. Motion carried.

Public Comment: none.

Other Business:

Admin Office Closing: Superintendent reminded the Board of the Admin Office being closed November 11th, due to the Veteran's Day Holiday.

Sugar Shack – Proposal from Mr. Eric Lepley: Mr. Lepley sent a letter indicating Stacey Stilson is interested in selling the Sugar Shack concession operated in Brower Park and his interest in purchasing the business. Mr. Lepley would like the same contract as Stacey Stilson. The history of the Sugar Shack was explained to the Board. Mr. Jefts moved, seconded by Mr. Vogel, the Board is in favor of the sale of the business and agrees to enter into a contract with Mr. Eric Lepley and Stacey Stilson to present a intent to sell letter. Motion carried.

Snacks at Next Meeting? Superintendent stated we have historically had snacks at the December Board meeting and asked the Board if they wished to continue with this tradition. After discussion, the Board members decided to bring a pot luck / dish to pass and will notify the Executive Secretary of their dish decision.

Next Meeting: is scheduled for December 20, 2011 @ 7:00 p.m.

Architect Selection: Meeting recessed @ 7:52. Meeting resumed @ 8:15 p.m. with the arrival of Dean DeKryger of DK Design in Cadillac. Proposal: \$13,750.00. Questions were asked and answered. Mr. DeKryger stated he included 5 sets of documents along with most reimbursable items in his proposal. Extra printing costs, topo survey and visits to the site for bidding were not included. Mr. DeKryger suggested inserting the denial of the building being shut down for winter into the specifications.

Charles McCafferty of Riverside Design Group in Canadian Lakes arrived at 8:50 p.m. Proposal: \$4,000.00. Questions were asked and answered. Mr. McCafferty stated he included the existing conditions into the base price, has a pencil copy of a contract prepared, has a

working relationship with Tom Reulle and Randy Earnest, and plans to hand draw prints (additional fee will be necessary if an electronic copy is requested), no topo was included.

Scott DeKorte of MC Smith & Associates of Grand Rapids arrived at 9:23 p.m. Proposal: \$15,950.00. Questions were asked and answered. Mr. DeKorte indicated his firm has worked on a lot of restroom projects, has a grant writer on staff, included a topo survey and will work closely with the Mecosta County Building department.

Chairman asked the Board how they wished to vote for an Architect. After much discussion, Mr. Stanek moved, seconded by Mr. O'Neil to offer the project to Mr. Charles McCafferty. Motion carried (Jefts & Vogel opposed).

Adjournment: meeting adjourned at 10:10 pm.

Respectfully submitted,

Jackie Fitzgerald
Secretary