

Mecosta County Park Commission Commission Meeting

The February 21, 2023, Commission Meeting of the Mecosta County Park Commission was called to order at Mecosta County Services Building at 5:00 PM by the Commission Chairman, Mr. Stanek.

Roll Call

Members Present: Mrs. Bradstrom, Mr. Farrow, Mr. Griffith, Mr. Hatkowski, Mr. Johnson, Mr. Lambrix, Mr. Stanek and Mrs. Strong. **Member Absent:** Ms. Miller and Mr. Vogel. **Others Present:** Jeff Abel - Superintendent, Mary Hansen - Assistant Operation Manager and Kathy Maclean - Administrative Clerk.

Approval of Agenda

Hearing no objections, the agenda stood approved as present.

Approval of Minutes

Mrs. Bradstrom motioned, seconded by Mr. Griffith to approve the minutes of the January 21st Park Commission and February 15th Building and Grounds Committee meetings. Motion carried.

Public Hearing

The Chairman of the Mecosta County Park Commission, Bill Stanek, opened the Public Hearing for the Davis Bridge Trust Fund Grant Application Project at 5:05 PM.

There was no in-person public input.

The Chairman of the Mecosta County Park Commission closed the Public Hearing at 5:07 PM and the Commission Meeting resumed.

Public Comment: None.

Reports and Updates

Superintendent's Updates

The Superintendent updated the Commission on 16 current and completed projects, including: **Reservation System** that we currently have has limits that our provider has not been able to overcome. We are seeking alternatives; we have already been provided one demonstration and will be scheduling others.

Spark Grants were not awarded for either of our submissions in the first round. We are likely to learn more about how we scored at the upcoming MParks Annual Conference.

New Computers have been received and are being incorporated into our operations.

Generator Updates We have received 4 of 6 new generators, the last two (Brower and School Section's store) are anticipated to arrive by late May.

Well Application to move forward, as the Health Department and engineering have come to a resolution regarding sizing required for School Section Lake Campground Expansion project.

MRS Program staff have contacted us as they are interested in continuing the partnership that provides youths with summer work experience.

Brower Park Trust Fund Grant has received approval from the DNR to go out to bid for the Shallow Water Access project, however EGLE has asked a few questions regarding the JPA Application. Prein and Newhof is working through the questions with them.

Dragon Trail expenses in 2022 exceeded the \$225,000 fund the County had allocated to complete the trail by nearly \$29,000. There will be additional unfunded expenses in 2023 to complete the Mecosta County segments of the trail.

Year to Date Revenue Report reviewed. 2023 revenue is trending above 2022 in both vehicle and non-vehicle revenue.

Committee Actions

Finance

School Section Lake Property Owners Summer Picnic Event (August 12th) As a member of the SSLPOA, it has been requested that we host the Annual event, in the park this year. Mr. Lambrix motioned, seconded by Mr. Johnson to approve the event be held in the park and to waive daily vehicle fees and pavilion fees (but not boat mooring fees) for this first year. Motion carried with a unanimous roll call vote.

Reservations of Beach Shelter at School Section will be opened as the project was not awarded funding through the Spark grant and the improvements will not be completed this year.

Personnel

Full-time Position Update The Operations Director position will be reposted; Michael Fenton has been hired and started as the Operations Manager.

Building & Grounds

Used Vehicle Review - it has been recommended that the parks purchase a used SUV from a local dealership at an amount not to exceed \$25,000. A review of 3 local dealerships has been completed. Mr. Lambrix motioned, seconded Mr. Farrow to purchase a 2016 Jeep Cherokee with 105,000 miles from Paris Auto Sales for \$16,800. Motion carried with a unanimous roll call vote.

Vehicle Sales Review was completed and recommended to move forward with the sale of one pick-up truck, a bucket truck and two gators through Govdeals.com.

Generator Installation Bid Documents have been reviewed; the contractor has been instructed to reduce the size of the bid package significantly from its current 168 pages.

Generator Construction Phase Support Contract no action taken.

White Pine Valley Campground plans were reviewed and discussed. Mrs. Bradstrom motioned, seconded by Mr. Griffith to accept the recommendation of the Committee and prepare the application to Planning & Zoning based on the proposed locations of the group site, 4" well and 2 vault toilets. Motion carried with a unanimous roll call vote.

Family Group Camp-Bathhouse Flooring/Tile current status and history were reviewed, and flooring options discussed. Mrs. Bradstrom motioned, seconded by Mr. Griffith to accept the bid from the Carpet Gallery for flooring and a one tile high trim through-out and to authorize the Superintendent to spend up to a total of \$8,000 on the project to include fully tiling the showers. Motion carried with a unanimous roll call vote.

School Section Lake-Bathhouse/Playground Trust Fund Grant discussion included reallocating dollars to improve the grant match. Mrs. Bradstrom motioned, seconded by Mr. Lambrix to

request a resolution from the County BOC to submit a DNR Trust Fund Grant application for the School Section Lake Bathhouse/Playground project for the 2023 grant cycle. Motion carried with a unanimous roll call vote.

Financial

Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mrs. Bradstrom motioned, seconded by Mr. Griffith to approve payment of the bills in the amounts of \$38,932.23, \$130,025.25 and \$27,616.49. Motion carried with a unanimous roll call vote.

Public Comment: None

Other Business

Special Meeting/Public Hearing is scheduled for 5 PM, Thursday, March 2nd, at the Mecosta County Services Building.

Next Monthly Commission Meeting is scheduled for 5 PM, Tuesday, March 21st, at the Mecosta County Services Building.

Adjourned: 6:15 PM