

Mecosta County Park Commission Commission Meeting

The December 12, 2023, Commission Meeting of the Mecosta County Park Commission was called to order at the Mecosta County Services Building at 5:00 PM by the Commission Chairman, Mr. Stanek.

Roll Call

Members Present: Mr. Farrow, Mr. Griffith, Mr. Hatkowski, Mr. Johnson, Mr. Lambrix, Ms. Miller, Mr. Stanek, Mrs. Strong and Mr. Vogel. **Members Absent:** Mrs. Bradstrom. **Others Present:** Jeff Abel-Superintendent, Taylor Jutila-Operations Manager and Mary Hansen-HR Manger.

Approval of Agenda

Superintendent Jeff Abel added budget adjustments to the financial Report. Hearing no objections, the agenda stood approved as amended and presented.

Approval of Minutes

Mr. Johnson motioned, seconded by Mrs. Strong, to approve the minutes of the November 14th Commission meeting. Motion carried.

Public Comment: None.

Reports and Updates

Superintendent's Updates

The Superintendent updated the commission on 15 completed and ongoing projects including:

Camis Conversion is being tested internally with suggestions and feedback being provided to the provider. It is expected that customers will be able to start creating accounts and reviewing the new system online in early February with the opening of reservations to occur around the 3rd week of February.

CPSI Course was completed by Mary and Taylor.

Buckhorn Creek Dam update meeting was attended. MCPC may need to assist with tree removal and determination of a detour route.

Vehicle Permits have arrived and are ready for purchase for the 2024 season.

Unemployment Letters have been received in reference to 2021 claims disputes that have been awarded in favor of MCPC with reimbursements expected.

Operations Manager position was posted with an application due date of December 15th. If a suitable candidate is found, the start date is planned for January.

School Section Camper Update Letters were sent to all seasonal campers advising them of expansion project updates and their new campsite numbers. New campsite numbering was shared on social media and the MCPC website.

Auction Sales were held for the sale of a camper and 2 paddleboats as approved by the Commission.

Dragon Signs with advertising and QR codes were installed at each county line of the Dragon Trail.

Dragon Trail Payment in the amount of \$117,895.46, has been received for reimbursement for the year.

Playground Install Payment in the amount of \$158,348, has been received for reimbursement of 4 of the 5 playground installations.

Trust Fund Meeting is December 13th to determine the projects recommendation for funding.

Dragon Trail summary was sent out to all members of the Commission.

Incident/Accident Reports None to Report.

Committee Actions

Masterplan

School Section Lake-Expansion Project is underway with work focused on installing the new septic system and drilling the well. It is expected that the majority of the project will be completed before opening day, 2024, accompanied by a punch list.

Brower Park Shallow Water Launch Update included the old launch being removed and grading for the new parking area in preparation for paving.

Finance

Firepit Order - School Section - New Lots - Mr. Griffith motioned, seconded by Mr. Lambrix, to approve the purchase of firepits in the amount of \$13,250.00 from Cadillac Culvert Inc. Motion carried with a unanimous roll call vote.

Picnic Tables - School Section - New Lots - Mrs. Strong motioned, seconded by Mr. Griffith, to approve the purchase of picnic tables in the amount of \$18,237.80 from Jamestown Advanced Products. Motion carried with a unanimous roll call vote.

Regional Recreation Pass Agreement - Mr. Vogel motioned, seconded by Mr. Lambrix, to approve the new joint Regional Recreation Pass Agreement. Motion carried by a unanimous roll call vote.

Financial

Financial Report – Revenue & Expenses, Cash Spreadsheet, Year-to-Year reports were reviewed.

Approval of Bills – Mr. Vogel motioned, seconded by Mr. Lambrix, to approve payment of the bills in the amounts of \$55,921.85 and \$65,878.75. Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business:

Next Monthly Commission Meeting is scheduled for 5 PM, Tuesday, January 16, at the Mecosta County Services Building.

Adjourned: 5:29 PM.