

Mecosta County Park Commission Commission Meeting

The February 15, 2022, Commission Meeting of the Mecosta County Park Commission was called to order at Mecosta County Services Building at 5:00 PM by the Commission Chairman, Mr. O'Neil.

Roll Call

Members Present: Mrs. Bradstrom, Mr. Farrow, Mr. Griffith, Mr. Johnson, Mr. Lambrix, Ms. Miller, Mr. O'Neil, Mr. Stanek and Mr. Vogel. **Members Absent:** Mr. Stratton. **Others Present:** Jeff Abel - Superintendent, Mary Hansen - Asst. Operations Manager and Kathy Maclean - Admin. Clerk.

Approval of Agenda

Mrs. Bradstrom motioned, seconded by Mr. Stanek to approve the agenda with the addition of Family Group Camp Janitorial Services added to Committee Action, Finance. Motion carried.

Approval of Minutes

Mr. Vogel motioned, seconded by Mr. Johnson to approve the minutes of the January 18th Park Commission Meeting and the February 11th Rules and Regulations Committee meeting. Motion carried.

Public Comment: None.

Reports and Updates

Superintendent's Updates

The Superintendent updated the Commission on 18 current and completed projects, including:

Buckhorn Creek Dam RFPs on the engineering phase have been reviewed and Spicer Group has been recommended to be the consultant for the project.

Grand Rapids RV Show continues to be beneficial to attend; a higher portion of our booth visitors seem to be new to RVing this year.

Picnic Table order has been placed for 40 non-ADA and 10 ADA tables.

Watersports Supply Order of \$4,000 has been submitted and received minus a few back ordered items.

IT Meeting with the City of Big Rapids was held to review status of current projects and to review our IT needs and contract.

White Plow Truck has been picked up by the salvage company.

Memorial Benches have been selling well this off-season. Four new benches have been ordered for Brower Park and one for the White Pine Valley Recreation Area.

YTD - Park Revenue Report the combined park camping revenue and combined park vehicle revenue categories are slightly higher in 2022 than 2021.

Dragon Trail Updates - The Superintendent provided a review of current Dragon Trail financials. The trail builder has been paid, MCPC has extended more than \$178,000, with a potential reimbursement of nearly \$63,000 from grants, leaving just over \$115,000 of the Mecosta

County Parks loan, unfunded. It is estimated that an additional \$266,000 will be needed to complete the Mecosta County segments of the trail.

Incident/Accident Report - none to report.

Correspondence - Phat Matt's Food Truck

Phat Matt's will not be returning to Brower Park this season; Matt has decided, instead, to take his food truck on the festival circuit, this year.

Committee Actions

Finance

Generator Installation Project proposal was reviewed. The estimated costs to purchase and install 10 standby generators is \$477,000. Though there are some areas where some savings can be realized, the estimate is significantly higher than was expected. The Finance Committee recommends submitting the proposal to the finance committee of the County Board of Commissioners for review.

Davis Bridge Trust Fund Grant Proposal Mr. Griffith motioned, seconded by Mr. Farrow to accept the recommendation of the Committee and move forward with the \$7,900 proposal from Prein & Newhof to complete the Davis Bridge Park MDNR Trust Fund Grant application with a 30% match. Motion carried with a unanimous roll call vote.

Brower Trust Fund Grant Execution Proposal Mr. Griffith motioned, seconded by Mr. Vogel to retain Prein & Newhof for \$42,200 for the grant administration of the MDNR Trust Fund Grant for Brower Park. Motion carried with a unanimous roll call vote.

Soccer Goal Quotes were reviewed. Mrs. Bradstrom motioned, seconded by Mr. Johnson to have the 3 quotes confirmed and purchase 2 sets (4 goals) from the lowest bidder. Motion carried with a unanimous roll call vote.

Woodshed Quote Mrs. Bradstrom motioned, seconded by Mr. Griffith to accept the bid from Between the Lines for 3 woodsheds, including delivery at a total cost of \$8,150. Motion carried with a unanimous roll call vote.

School Section Beach Bathhouse Proposal Mr. Griffith motioned, seconded by Mr. Vogel to accept the \$20,500 proposal from Prein & Newhof for the architectural and engineering service for School Section Lake Park's Pavilion Restroom Building. Motion carried with a unanimous roll call vote.

Family Group Camp Janitorial Services quote was discussed. The Committee has recommended the Superintendent enter into an agreement with Service Master Clean for an initial deep cleaning of the Family Group Camp at the start of the season and weekly cleanings after guest departures, thereafter.

Rules & Regulations

Final Review of 2022 Rules and Regulations Update was completed. The amended Boat Mooring Permit and Smoking Regulations sections were discussed. Mr. Lambrix motioned, seconded by Mr. Stanek to approve the amended document and to submit it to the County Board of Commissioners for adoption. Motion carried with a unanimous roll call vote.

Traffic Speed Control Sign quotes reviewed and discussed. Both the Finance and Rules & Regulations Committees recommend the purchase of speed control sign(s). Mrs. Bradstrom

motioned, seconded by Mr. Griffith to pursue the purchase of one mobile speed control sign with solar capabilities. Motion carried with a unanimous roll call vote.

Financial

Financial Report - Revenue & Expenses, Cash Spreadsheet, Year-to-Year - Reports were reviewed and discussed.

Approval of Bills - Mr. Stanek motioned, seconded by Mrs. Bradstrom to approve the bills in the amounts of \$8,489.34, \$4,711.89, \$32,082.83, \$5,897.41 and \$5,835.01 Motion carried with a unanimous roll call vote.

Public Comment: None.

Other Business: None.

Next Commission Meeting is scheduled for 5 PM, March 15, 2022, at the Mecosta County Services Building.

Adjourned: 6:00 PM